

April 21, 2026

To: Municipal Partners

RE: Sewage System Program 2026 – Algoma Public Health

Thank you for your continued collaboration with Algoma Public Health (APH). We look forward to a successful building season in 2026. This letter provides program details for the 2026 season.

Staffing:

Please see staff alignments for the 2026 season. APH requests advance notice of when systems may be ready for inspection to ensure timely service delivery from inspectors.

CENTRAL AND EAST ALGOMA (Huron Shores - Spanish)

Damaris Middleton	Mobile: 705-914-0942
dmiddleton@algomapublichealth.com	Office: 705-942-4646; Ext. 5021

ECHO BAY - PLUMMER ADDITIONAL

Melissa Francella	Mobile: 705-255-2362
mfrancella@algomapublichealth.com	Office: 705-942-4646; Ext. 3283

SAULT STE. MARIE - NORTH ALGOMA (Sault Ste. Marie - White River)

Tyler Barban	Mobile: 249-622-2707
tbarban@algomapublichealth.com	Office: 705-942-4646; Ext. 3254

Fees:

The fee schedule is located on the Algoma Public Health website. Please use the [website](#) for the most up-to-date information on fees.

- Application payment is required before inspectors complete any permits or site visits. If an installer wishes to meet onsite, the application can be provided to the inspector, and payment must be received on the same day or the next day, for the file to be processed.
- Payment can be received by cash, cheque, or credit card (Visa or Mastercard). The preferred method is by credit card.
- For payments over the phone with a credit card, please call the Environmental Health department at 705-759-5286 or visit one of our office locations.

System applications:

- Please ensure that all contact information on the [application](#) is complete.
- All applications require the roll number and legal description, which can be found on all property tax documents. If the roll number is unavailable, please provide the neighbouring roll number, if applicable.

Blind River P.O. Box 194 9B Lawton Street Blind River, ON P0R 1B0 Tel: 705-356-2551 TF: 1 (888) 356-2551 Fax: 705-356-2494	Elliot Lake ELNOS Building 302-31 Nova Scotia Walk Elliot Lake, ON P5A 1Y9 Tel: 705-848-2314 TF: 1 (877) 748-2314 Fax: 705-848-1911	Sault Ste. Marie 294 Willow Avenue Sault Ste. Marie, ON P6B 0A9 Tel: 705-942-4646 TF: 1 (866) 892-0172 Fax: 705-759-1534	Wawa 18 Ganley Street Wawa, ON P0S 1K0 Tel: 705-856-7208 TF: 1 (888) 211-8074 Fax: 705-856-1752
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- Please drop off the completed application at any APH office location or email ehclerical@algotmapublichealth.com.

Inspections:

- Test holes are required at all sites unless previously discussed with an inspector.
- Every sewage system installation must be inspected before backfilling.
- Covering the system and taking pictures will not be accepted.
- Ample notice must be provided to inspectors of planned installations to ensure timely inspection.

Installer information:

- All Building Code Identification Numbers (BCIN) must be current on the Ministry of Municipal Affairs and Housing database [QUARTs](#).
- Unless otherwise agreed upon, an email is the preferred method for all approved applications, permits, receipts, etc., on files.
- If you are unsure about your BCIN status, contact the Ministry of Municipal Affairs and Housing for assistance.

Land Use applications:

- Land use applications and payment of application fees are required before comments are provided to the municipality.
- Performance Level Reviews (PLR) are required for additions to a dwelling and additions to accessory buildings on a property. We encourage planning boards to advise owners to seek consultation with APH inspectors should a property owner wish to add an addition or accessory building to their property.

Sincerely,



Virginia Huber, CPHI(C)
Chief Building Official