

REGULAR MINUTES
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
TUESDAY AUGUST 19, 2025
7:00 p.m. – Council Chambers

Land Acknowledgement: We acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, and the Historic Metis Council.

Acting Mayor: Shelly Bailey

Council: Derek Hansen, Parker Brockelbank, Adam Chevis

Absent: Lynn Watson (AMO Conference)

Staff: Lacey Kastikainen, Duncan Brodie

1. Call Meeting to Order

#25-187

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.”

CD.

2. Declaration of Pecuniary Interest

3. Adoption of Agenda

#25-188

Moved by: Parker Brockelbank

Seconded by: Adam Chevis

“RESOLVED that we adopt the agenda as presented.”

CD.

4. Adoption of Minutes of Previous Meeting

#25-189

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that the Minutes of Council held on July 17, 2025, and the minutes of the Committee of Adjustments held on June 17th, 2025, be accepted as presented.”

CD.

5. Delegations/Public Presentation

6. Staff & Committee Reports

a) Road Supervisor

- Equipment repair – Truck 12-5 scheduled for clutch brake and air pot for air brakes
- Landfill – Lajoie continued to haul, material has been utilized to complete cover on all exposed garbage, with stockpile to cover the active push site.

#25-190

Moved by: Adam Chevis

Seconded by: Parker Brockelbank

“RESOLVED that we authorize the Mayor and Clerk to enter into an agreement to accept an additional 25 triaxle loads of contaminated non-hazardous soil at our landfill, conditional to all requirements being met.”

CD.

- Surface Treatment – Completed July 29-31st. Area on Lakeview Drive that will need to be rebuilt due to heavy equipment. Looking into pricing for asphalt millings.
- Water & Sewer Flushing – Took place on August 14th and new grinder pump was installed at the Lake Street lift station.
- Lake Street North Paving – Trimount Construction completed the repair work on Lake Street North to patch the water and sewer connection completed last year.
- Roadside Grass Cutting – Second round of grass cutting to begin in next couple of weeks.

b) Leisure Services Coordinator

- Summer Programs
- Hurley Park – Playground inspections took place at all parks on Wednesday August 13th, all parks have passed inspection.
- Leisure Services Fee Schedule – Annual Review

#25-191

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that Council approve the updated Schedule “B” – Leisure Services to Fees for Service By-law #23-2176, as presented, to reflect the recommended changes in accordance with the By-law’s annual review requirement.”

CD.

- Sportsplex Scoreboard Quotes

#25-192

Moved by: Parker Brockelbank

Seconded by: Adam Chevis

“RESOLVED that Council accepts the quotation from The Scoreboardman for the supply of a Model 4720 Integrated Display Hockey Scoreboard, at a cost of \$11,634.50, to be funded through the Ontario Trillium Foundation Grant.”

CD.

c) Fire Chief

- Emergency Calls – Medical Assist: Lift Assist, Laird Township
- Fire Hall Maintenance – No planned maintenance for month of August
- Training – Training will resume August 25th
- Personnel – We will be having interviews for a replacement firefighter during the first week of September
- New Business – The pumper specification was sent back for final review and we are awaiting the final draft. A second round of OFM Grant has recently opened that we will apply for, this will cover cancer prevention PPE and products to assist with lithium ion fires.

#25-193

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we accept the reports from the Road Superintendent, Leisure Services Coordinator and Fire Chief as presented.”

CD.

d) Treasurer’s Report

#25-194

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we authorize the Treasurer to pay bills for July 2025:

Invoices: \$431,254.75

Payroll: \$53,444.90

Total: \$484,699.65.”

CD.

** Councillor Hansen declared a conflict and left Council Chambers.

#25-195

Moved by: Adam Chevis

Seconded by: Parker Brockelbank

“RESOLVED that we authorize the Treasurer to pay Tiffany Fleming for remainder of our 2025 student training in the amount of \$300.00.”

CD.

** Councillor Hansen returned to Council Chambers.

e) Cemetery Board

- Headstone Damage – During the week of July 28th, several headstones were found tipped over at Maple Leaf Cemetery. It appears that livestock may have entered the cemetery and caused the damage. Arrangements have been made to have the stones repaired.
- Benches – New granite benches were delivered during the week of July 28th. Installation will be scheduled in the coming weeks at each cemetery.

f) Planning Board

g) Police Detachment Board – Next meeting September 22, 2025.

- RIDE Grant Application

#25-196

Moved by: Parker Brockelbank

Seconded by: Adam Chevis

“RESOLVED that Council authorizes the CAO/Clerk to submit the 2025-2029 R.I.D.E. Grant application on behalf of the Sault Ste. Marie O.P.P. Detachment Board, as required through the Transfer Payment Ontario (TPON) system.”

CD.

h) Algoma District Services Administration Board

- May 15, 2025 Meeting Minutes

#25-197

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we accept the Algoma District Services Administration Board Meeting minutes from May 15, 2025, as presented.”

CD.

- i) Algoma District Municipal Association
- j) Landfill/Recycling – Included in roads report
- k) Sewer and Water
 - Application for Permit to Take Water (PTTW) was submitted on July 28th to MECP.

7. By-Laws

#25-2255 Mutual Aid Participation

#25-198

Moved by: Adam Chevis

Seconded by: Parker Brockelbank

“RESOLVED that we authorize the CAO/Clerk to draft By-law #25-2255 being a by-law to confirm participation in the Province of Ontario Mutual Aid Plan – Algoma Zone 2 and to support cooperative response efforts.”

CD.

#25-199

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we give By-law #25-2255 its first and second reading.”

CD.

#25-200

Moved by: Parker Brockelbank

Seconded by: Adam Chevis

“RESOLVED that we give By-law #25-2255 its third and final reading.”

CD.

8. Unfinished Business

9. New Business

- a) RFQ Results & Recommendation from KEC – RE: Environmental Centre RBC Inspections & Rehabilitation of Floc Recirculators.

#25-201

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that Council accept the recommendation from KEC Inc and approve the quote from R.F. Contracting Inc. for the completion of RBC Inspections and rehabilitation of floc recirculators at the Environmental Centre, at a total cost of \$36,700.00 + HST.”

CD.

- b) Request from By-law Enforcement Officer – Received as information.

- c) OTF Capital Grant – Successful application – we will be receiving \$122,300.00 over 12 months to install AODA-compliant scoreboard, an integrated fire and security system, energy efficient lighting, automated door operators, and a PA system for the Echo Bay Sportsplex.

- d) EMO – Fall Sector Meeting – October 15th in Iron Bridge, CEMC & Alt. CEMC to attend.

#25-202

Moved by: Adam Chevis

Seconded by: Parker Brockelbank

“RESOLVED that Council authorize the Community Emergency Management Coordinator (CEMC) and Alternate CEMC to attend the Emergency Management Ontario Fall Sector Meeting on October 15, 2025, in Iron Bridge.”

CD.

- e) MMAH – Northern Housing & Homelessness Workshop Series – September 9th – Virtual

#25-203

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we authorize the CAO/Clerk to participate virtually in the 2025 Northern Housing & Homelessness Workshop Series held by the Ministry of Municipal Affairs & Housing, with the first session being held on Tuesday September 9, 2025, no cost to participate.”

CD.

- f) Affordable Rental Housing – Optional Property Tax Subclass – Received as information.

g) Ontario Trillium Foundation – Seed Grant

h) Building Permits

#25-204

Moved by: Parker Brockelbank

Seconded by: Adam Chevis

“RESOLVED that we acknowledge the Chief Building Official approved building permits to Kyle Hurley to build a garage, Brittany Vallee to construct a primary dwelling with attached garage, Erin Heeneey to re-shingle main section of dwelling, 1692738 Ontario Inc. to change the use from mechanical garage to grocery store with renovations, Brian Campbell to put addition on cottage, Tara Smith to construct a hunt camp, Tyler Vernelli to demolish existing cottage and Anissa Robinson to construct a garage.”

CD.

10. Presenting, Referring or Passing of Account

11. Closed Session-Permissive

#25-206

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that this Council proceed into Closed Session at 8:25p.m. to consider the following subject matter in accordance with the Municipal Act Section 239 (2):

- b) personal matters about an identifiable individual, including municipal or local board employees;
- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;”

CD.

To discuss:

- 1) Facilities Operator Job Description
- 2) Litigation Matter – Statement of Claim

#25-207

Moved by: Adam Chevis

Seconded by: Derek Hansen

“RESOLVED that we come out of Closed session at 9:07p.m. and continue our Regular Council Meeting.”

CD.

#25-208

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that Council approve amending the Facilities Operator job description and reporting structure as follows: that the Facilities Operator report directly to the Chief Administrative Officer for all Sportsplex, Recreation, and Parks responsibilities, while continuing to report to the Road Superintendent for roads and landfill functions; and further, that the Facilities Operator be assigned responsibility for supervising and scheduling all part-time arena caretakers and part-time seasonal Parks & Recreation staff, including oversight of the Sportsplex and grass cutting budgets; and further, that the Leisure Services Coordinator job description be amended to remove supervisory responsibility over the Facilities Operator and grass cutting staff, with the intent that the Facilities Operator and Leisure Services Coordinator work in coordination to achieve common recreation and municipal goals.”

CD.

12. Correspondence

- a) MNR – RE: Proposed regulations to support the implementation of the proposed Geologic Carbon Storage Act, 2025, if passed by the Legislature.
- b) MNR – RE: Proposed updates to certain operational policies under the Aggregates Resource Act.

*Items a & b received as information.

c) MMAH – Northeastern Municipal Council Workshop

#25-205

Moved by: Adam Chevis

Seconded by: Parker Brockelbank

“RESOLVED that Council authorize Councillor Bailey and CAO/Clerk to attend the MMAH North Eastern Municipal Council workshop on October 21st & October 22, 2025 in Greater Sudbury, cost to register \$80.00 each.”

CD.

13. Mayor & Councillors Comments

14. Passing of Confirmatory By-law

#25-209

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we pass By-law #25-2256 being a by-law to confirm the proceedings of the meeting of Council held on August 19, 2025.”

CD.

15. Adjournment

#25-210

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that this Council shall now adjourn to September 16, 2025, at 7:00 p.m. or until the call of the chair.”

CD.

THAT we accept the minutes this 16th day of September 2025.

ACTING MAYOR

CAO/CLERK