

REGULAR MINUTES
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
TUESDAY JUNE 17, 2025
7:00 p.m. – Council Chambers

Land Acknowledgement: We acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, and the Historic Metis Council.

Mayor: Lynn Watson

Council: Derek Hansen, Parker Brockelbank, Shelly Bailey, Adam Chevis

Staff: Lacey Kastikainen

Delegations: Cynthia Campbell (HNCEA), Keith Holback (HNCEA)

1. Call Meeting to Order

#25-140

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.”

CD.

2. Declaration of Pecuniary Interest

3. Adoption of Agenda

#25-141

Moved by: Adam Chevis

Seconded by: Parker Brockelbank

“RESOLVED that we adopt the agenda as presented.”

CD.

4. Adoption of Minutes of Previous Meeting

#25-142

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that the Minutes of Council held on May 20, 2025, be accepted as presented.”

CD.

5. Delegations/Public Presentation

7:00 p.m. Huron North Community Economic Alliance (HNCEA) – Municipal Membership Presentation

6. Staff & Committee Reports

a) Road Supervisor

- Equipment Repair – All equipment in working order
- 2025 Gravel – in progress, to be completed by June 20th.
- Ditching Rental – Mccarrel Lake & Lake Street ditching completed.
- Landfill – 100 loads of soil haul to begin in early July.
- Cottage Road to Diamond Lake Road Connection – No council interest in contributing to this road located on Crown Land.
- Roadside Grass Cutting – to begin end of June/first week of July.

b) Leisure Services Coordinator

- Tower Lake Agreement

#25-145

Moved by: Parker Brockelbank

Seconded by: Adam Chevis

“RESOLVED that we authorize the Mayor and Clerk to enter into an agreement with Mike Bringleon from the 1st Bar River Cub Scout Pack for the care and use of Tower Lake Cabin for 2025.”

CD.

- Family Fest
- Extravaganza/Museum
- Summer Programs
- Sportsplex

c) Fire Chief

- Emergency Calls – 27 calls to date this year, above average as we typically have 40/year.
- Fire Hall Maintenance – dryer unit for bunker gear and door deal on garage door.
- Training - Ongoing
- Personnel

#25-143

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we accept the resignation letter from Matthew Bringleon from the Township of Macdonald, Meredith & Aberdeen Additional Volunteer Fire Department effective June 1, 2025, and thank him for his service.”

CD.

- New Business

- Currently we await the final revision of the spec before we proceed to the next step. Once the final specs arrive, we will prepare for tender.

#25-144

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that the CAO/Clerk and Fire Chief be authorized to issue the tender documents for the new pumper truck upon their completion.”

CD.

#25-146

Moved by: Adam Chevis

Seconded by: Parker Brockelbank

“RESOLVED that we accept the reports from the Road Superintendent, Leisure Services Coordinator and Fire Chief as presented.”

CD.

- d) Treasurer’s Report

#25-147

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we authorize the Treasurer to pay bills for May 2025:

Invoices: \$199,701.29

Payroll: \$66,700.13

Total: \$266,401.42.”

CD.

- e) Cemetery Board

- f) Planning Board

- E2025-03 Applicant Hansen

** Councillor Hansen declared a conflict and left Council chambers at 8:00 p.m.

#25-148

Moved by: Parker Brockelbank

Seconded by: Adam Chevis

“RESOLVED that this Council recommends approval of the lot addition for Application #2025-03, Applicant Hansen.”

CD.

** Councillor Hansen returned to Council chambers at 8:05 p.m.

- g) Police Detachment Board

- Organizational realignment, Review of OPP Cost Recovery Model & 2026 Property Counts

- h) Algoma District Services Administration Board

- i) Algoma District Municipal Association - Next meeting September 27, 2025, in White River

- j) Landfill/Recycling

- k) Sewer and Water

7. By-Laws

25-2251 Tax Ratio 2025 Amending By-law

#25-149

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we authorize the CAO/Clerk to draft By-law #25-2251 being a by-law to amend By-law #25-2245, being a by-law to establish tax ratios for prescribed property classes.”

CD.

#25-150

Moved by: Adam Chevis

Seconded by: Derek Hansen

“RESOLVED that we give By-law #25-2251 its first and second reading.”

CD.

#25-151

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we give By-law #25-2251 its third and final reading.”

CD.

25-2252 2025 Tax Rate By-law

#25-152

Moved by: Derek Hansen

Seconded by: Adam Chevis

“RESOLVED that we authorize the CAO/Clerk to draft By-law #25-2252 being a By-law to set and levy tax rates and to further provide for penalty and interest in default of payment thereof for 2025.”

CD.

#25-153

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we give By-law #25-2252 its first and second reading.”

CD.

#25-154

Moved by: Adam Chevis

Seconded by: Derek Hansen

“RESOLVED that we give By-law #25-2252 its third and final reading.”

CD.

8. Unfinished Business

9. New Business

a) Echo Bay Water Tower Relining and Painting RFQ Report & Recommendation from KEC

#25-155

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that the Request for Quotation (RFQ) submitted by Landmark Municipal Services be accepted as the lowest compliant bid, in the amount of \$534,970.00 plus applicable taxes;

AND THAT based on the recommendation from Kresin Engineering Corporation (KEC), Council is satisfied that Landmark Municipal Services is capable of carrying out and completing the work as specified under this contract;

AND FURTHER THAT staff be directed to confirm the acceptance of this recommendation with KEC and to work with KEC to prepare the necessary contract documents;

AND FURTHER THAT the Mayor and CAO be authorized to execute the contract on behalf of the Municipality once finalized.”

CD.

b) Administrative Updates – Received as information

c) Tax Collection Policy

#25-156

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“WHEREAS the Municipality recognizes the importance of maintaining a consistent, fair, and transparent approach to the collection of property taxes in accordance with the Municipal Act, 2001;

NOW THEREFORE BE IT RESOLVED THAT Council adopt the Tax Collection Policy 2025-1, dated June 17, 2025, as presented.”

CD.

d) Office Closure Request – Monday June 30th

#25-157

Moved by: Derek Hansen

Seconded by: Adam Chevis

“RESOLVED that the Municipal Office be closed on Monday, June 30, 2025, with all staff using a vacation day, in addition to the statutory holiday on Tuesday, July 1, 2025 (Canada Day).”

CD.

e) Building Permits

#25-158

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we acknowledge the Chief Building Official approved building permits to Danielle MacKenzie for a renovation, Jon Strider to replace workshop roof, Italo Albidone to build a garage, Joseph Kelly to demolish a shed, Kyle Hurley for an addition to residence, Kickits Echo Bay Holdings Inc. to replace roof, 1000941637 Ontario Inc. to re-shingle roof, replace siding and door, Melodee Watson to re-shingle dwelling and Tim Bathelmes to renovate and put addition on existing garage.”

CD.

10. Presenting, Referring or Passing of Account

11. Closed Session-Permissive

12. Correspondence

a) ADSAB – March 27, 2025, Meeting Minutes

b) Algoma Public Health – March 26, 2025, Meeting Minutes

#25-159

Moved by: Adam Chevis

Seconded by: Derek Hansen

“RESOLVED that the correspondence items A and B be received as presented for information.”

CD.

c) Rowdy Rancher – Sponsorship Proposal – Received as information

13. Mayor & Councillors Comments

#25-160

Moved by: Adam Chevis

Seconded by: Derek Hansen

“RESOLVED that we become a member of HNCEA effective this year for a fee of \$500.00, and appoint Shelly Bailey as our Municipal Council Representative.”

CD.

14. Passing of Confirmatory By-law

#25-161

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we pass By-law #25-2253 being a by-law to confirm the proceedings of the meeting of Council held on June 17, 2025.”

CD.

15. Adjournment

#25-162

Moved by: Derek Hansen

Seconded by: Adam Chevis

“RESOLVED that this Council shall now adjourn to July 15, 2025, at 7:00 p.m. or until the call of the chair.”

CD.

THAT we accept the minutes this 15th day of July 2025.

MAYOR

CAO/CLERK