

REGULAR MINUTES
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
TUESDAY DECEMBER 17, 2024
7:00 p.m. – Council Chambers

Land Acknowledgement: We acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, and the Historic Metis Council.

Mayor: Lynn Watson

Council: Derek Hansen, Parker Brockelbank, Shelly Bailey, Adam Chevis

Staff: Lacey Kastikainen, Catie Stevens, Cody Jarrell, Trisha Daynard

Delegation: Kyle Low – Northern Insurance

1. Call Meeting to Order

#24-355

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.”

CD.

2. Declaration of Pecuniary Interest

3. Adoption of Agenda

#24-356

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we adopt the agenda as presented.”

CD.

4. Adoption of Minutes of Previous Meeting

#24-357

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that the Minutes of Council held on November 19th, 2024, be accepted as presented.”

CD.

5. Delegations/Public Presentation

6. Staff & Committee Reports

a) Road Supervisor

- Winter Works -focusing on winging banks and scraping buildup. Used 250 tonnes of sand.
- Equipment Maintenance – All in working order
- Cottage Road Winter Maintenance – plowed 9 times to date
- Hodgkinson Water & Sewer Hookup – project completed December 16th and road completely reopened that evening. High water table and depth of connection complicated the project but they were able to tie in the connections.
- Propane Training – Training of Dec 4th cancelled due to winter storm
- Winter Sand – Ed Hodgkinson’s to purchase sand at cost recovery for Echo Bay School.

b) Leisure Services Coordinator

- Sportsplex – ice resurfer has been repaired, new CO2 sensors have arrived and will be installed this week.
- Sylvan Valley Hall – furnace motor seized and has been repaired. Snow guards came off the roof, and replacements have been ordered.
- Community Events/Programs – All events have been well attended.

c) Fire Chief

- Emergency Calls – Smoke in residence, two MVC’s, public service and carbon monoxide call
- Fire Hall Maintenance – No maintenance activities scheduled for this month
- Equipment Maintenance – Auto extrication equipment will be serviced by MES tech.
- Training – Clean up on topics missed throughout the year
- Personnel – Nothing new to report
- New Business – Various truck specs have been received from two different suppliers. Will have a package together early in the new year to present to both Laird and MMAA councils.

d) Treasurer’s Report

#24-359

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we authorize the Treasurer to pay bills for November 2024:

Invoices: \$370,214.04
 Payroll: \$48,640.12
 Total: \$418,854.16.”

CD.

#24-358

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we accept the reports from the Road Superintendent, Leisure Services Coordinator and Fire Chief as presented.”

CD.

e) Cemetery Board

- November 25th Meeting – Report

f) Planning Board

- Planning Board Meeting cancellation – Next meeting will be held in January 2025.
- Recommended additions to Agricultural Areas

#24-360

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that this Council accepts the recommendation from J.L. Richards to designate the additional eleven properties located near Highway 638 as part of the prime agricultural area in the joint official plan, and to exclude the properties within the Bar River Hamlet area from this designation.”

CD.

g) Police Detachment Board

- November 25th Meeting – Report
 - First meeting of the board was short, members were sworn in. Next meeting will be held on January 27th, 2025.
- Solicitor General - 2025 OPP Billing Statement Adjustments – We should see approximately \$40,579.00 in financial relief for our 2025 policing costs.

h) Algoma District Services Administration Board

- November 28th Meeting – Report
- Meeting Minutes September 26, 2024

#24-361

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we accept the Algoma District Administration Board Meeting minutes from September 26, 2024, meeting as presented.”

CD.

i) Algoma District Municipal Association

j) Landfill/Recycling

k) Sewer and Water

- Lake Street North Sewer & Water Connection – Update
 - Connection was completed Monday December 16th and Lake Street North has re-opened. The high-water table increased project timeline, however a temporary access was built for traffic to get through over the weekend.
- 2024 Management Review Minutes – Drinking Water Quality Management System

#24-362

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we accept the Drinking Water Quality Management System 2024 Management Review Minutes from October 1, 2023 – September 30, 2024, as presented.”

CD.

7. By-Laws

- **#24-2235 Appoint Road Superintendent**

#24-363

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we authorize the CAO/Clerk to draft by-law #24-2235 being a by-law to appoint a Road Superintendent.”

CD.

#24-364

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we give by-law #24-2235 its first and second reading.”

CD.

#24-365

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we give by-law #24-2235 its third and final reading.”

CD.

- **#24-2236 Appoint Chief Administrative Officer (CAO)/Clerk**

#24-366

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we authorize the CAO/Clerk to draft by-law #24-2236 being a by-law to appoint a Chief Administrative Officer (CAO)/Clerk.”

CD.

#24-367

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we give by-law #24-2236 its first and second reading.”

CD.

#24-368

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we give by-law #24-2236 its third and final reading.”

CD.

- **#24-2237 Authorize Mayor & CAO/Clerk to enter into Agreement for the provision of Primary Public Safety Answering Point (PSAP) Services**

#24-369

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOVLED that we authorize the CAO/Clerk to draft by-law #24-2237 being a by-law to authorize the Mayor and CAO/Clerk to enter into an agreement for the provision of Primary Public Safety Answering Point (PSAP) Services.”

CD.

#24-370

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we give by-law #24-2237 its first and second reading.”

CD.

#24-371

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we give by-law #24-2237 its third and final reading.”

CD.

8. Unfinished Business

9. New Business

- a) Adopt 2024 Emergency Response Plan

#24-372

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we adopt the Emergency Response Plan as reviewed and updated by the CEMC dated November 28, 2024, as presented.”

CD.

- b) Annual Strategic Plan Report to Council – Received as information

- c) Staff Christmas Bonus

#24-373

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we give full-time staff a \$200.00 Christmas Bonus.”

CD.

- d) Procedural By-law Review – Amended by-law will be presented at the January 14th meeting for adoption.

- e) Ontario Trillium Foundation – Seed Grant available again for 2025, we will look at applying.

- f) 2025 FONOM Conference

#24-374

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we authorize Shelly Bailey & Lynn Watson to attend the FONOM conference in North Bay from May 5-7, 2025, registration fee \$400.00 + HST per person.”

CD.

g) 2025 Algoma Public Health Levy – Increase of 9% over last year for a total levy of \$70,692.00

h) Building Permits

#24-375

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we acknowledge the Chief Building Official approved building permits to Nicholas Tomberg for a single-family dwelling and Lauren Hope for new siding & windows.”

CD.

10. Presenting, Referring or Passing of Account

11. Closed Session-Permissive

#24-377

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that this Council proceed into Closed Session at 7:55 p.m. to consider the following subject matter in accordance with the Municipal Act Section 239 (2):

- b) personal matters about an identifiable individual, including municipal or local board employees;
- c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- d) labour relations or employee negotiations;”

CD.

- Discussed a potential land acquisition, 2025 raises, a legal agreement and a Human Resource issue.

#24-378

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we come out of closed session at 9:20 p.m. and continue our Regular Council meeting.”

CD.

#24-379

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that this Council approves a wage increase of \$3.85 per hour to the Facilities Operator/Parks & Rec 5-step scale, effective next pay period.”

CD.

#24-380

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we authorize a Full-Time Staff wage increase of 2.5% effective January 1, 2025.”

CD.

#24-381

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we authorize a Part-Time Staff wage increase of 2.5% effective January 1, 2025.”

CD.

#24-382

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we authorize a Council Remuneration increase of 0% (Zero) effective January 1, 2025.”

CD.

#24-383

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that this Council authorizes the CAO/Clerk to proceed with the acquisition of the property discussed in closed session of December 17, 2024, on terms and conditions satisfactory to the CAO/Clerk and the municipality’s solicitor; and further authorizes the Mayor and CAO/Clerk to sign all pertinent documents relation to the acquisition.”

CD.

12. Correspondence

a) Minister of Municipal Affairs & Housing – RE: Changes to the Planning Act

b) Minister of Municipal Affairs & Housing – RE: Municipal Accountability Act, 2024

c) Algoma Public Health – Meeting Minutes September 25, 2024
#24-376

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we accept the Algoma Public Health meeting minutes from September 25, 2024, as presented.”

CD.

d) Northern Ontario Women’s (NOW) Caucus – RE: MPP Michael Mantha

Items a, b, & d – received as information.

13. Mayor & Councillors Comments

14. Passing of Confirmatory By-law

#24-384

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we pass By-law #24-2238 being a by-law to confirm the proceedings of the meeting of Council held on December 17, 2024.”

CD.

15. Adjournment

#24-385

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that this Council shall now adjourn to January 14, 2025, at 7:00 p.m. or until the call of the chair.”

CD.

THAT we accept the minutes this 14th day of January 2025.

MAYOR

CAO/CLERK