

Application for a Permit to Construct or Demolish

This form is authorized under the Building Code Sentence 2.4.1.1A.(2).

For use by Principal Authority	
Application number:	Permit number (if different):
Date received:	Roll number:

Application submitted to: _____
 (Name of municipality, upper-tier municipality, board of health or conservation authority)

A. Project information			
Building number, street name		Unit number	Lot/con.
Municipality	Postal code	Plan number/other description	
Project value est. \$		Area of work (m ²)	

B. Applicant			
Applicant is: <input type="checkbox"/> Owner or <input type="checkbox"/> Authorized agent of owner			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	

C. Owner (if different from applicant)			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	

D. Builder (optional)			
Last name	First name	Corporation or partnership (if applicable)	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	

E. Purpose of application	
<input type="checkbox"/> New construction <input type="checkbox"/> Addition to an existing building <input type="checkbox"/> Alteration/repair <input type="checkbox"/> Demolition <input type="checkbox"/> Conditional Permit	
Proposed use of building	Current use of building
Description of proposed work	

F. Tarion Warranty Corporation (Ontario New Home Warranty Program)	
i. Is proposed construction for a new home as defined in the <i>Ontario New Home Warranties Plan Act</i> ? If no, go to section G.	<input type="checkbox"/> Yes <input type="checkbox"/> No
ii. Is registration required under the <i>Ontario New Home Warranties Plan Act</i> ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
iii. If yes to (ii) provide registration number(s): _____	

G. Attachments

- i. Attach documents establishing compliance with applicable law as set out in Article 1.1.3.3.
- ii. Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.
- iii. Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.
- iv. Attach types and quantities of plans and specifications for the proposed construction or demolition that are prescribed by the by-law, resolution, or regulation of the municipality, upper-tier municipality, board of health or conservation authority to which this application is made.

H. Declaration of applicant

_____ certify that:
 (print name)

- 1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
- 2. I have authority to bind the corporation or partnership (if applicable).

 Date

 Signature of applicant

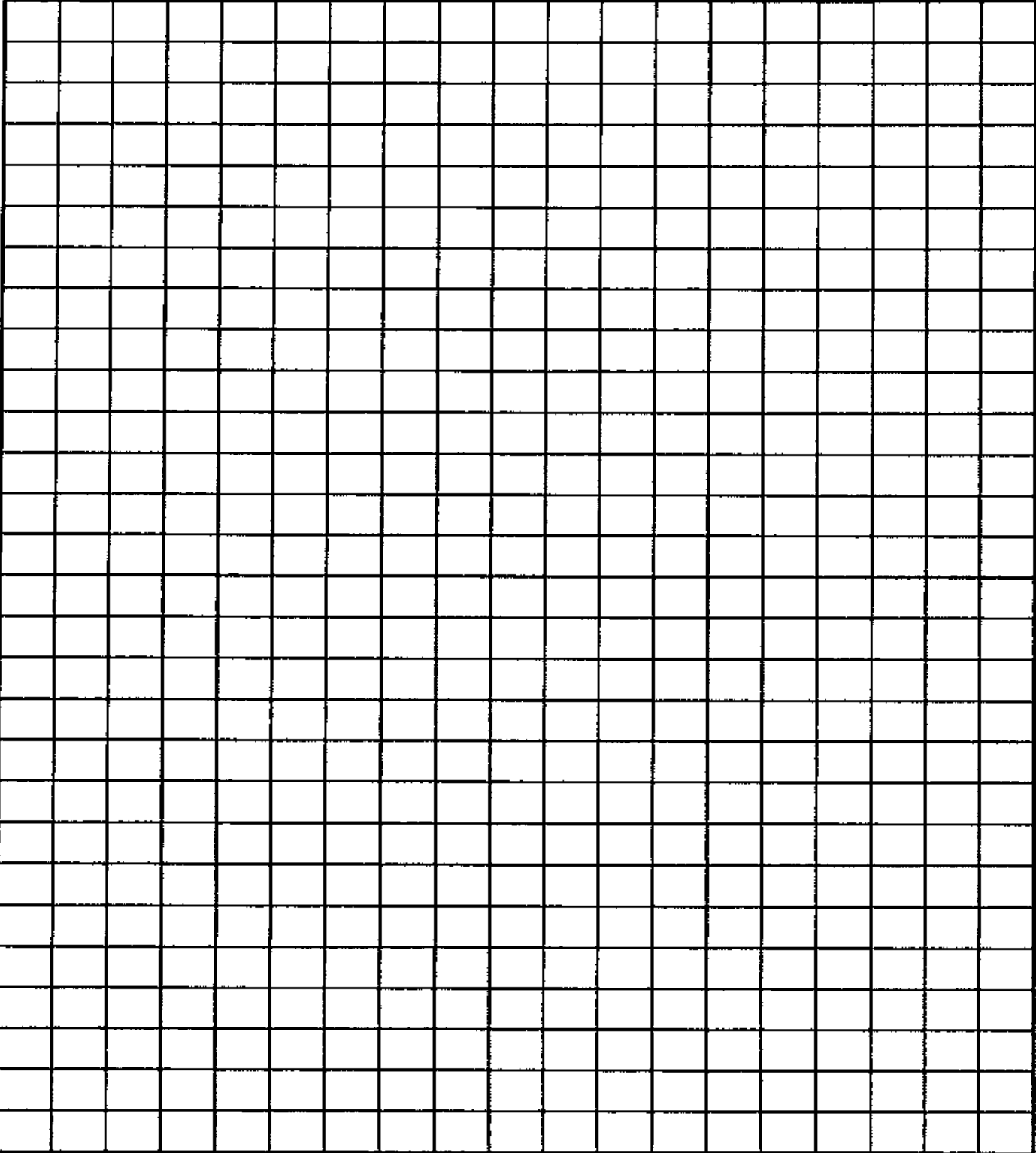
Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor, Toronto, M5G 2E5 (416) 585-6666.

- 1) If the project, repair or alteration requires plumbing work to be completed please provide the name of the Master plumber that will be completing the work.

Name of Master Plumber: _____

Township of Macdonald, Meredith & Aberdeen Additional SITE PLAN

Lot diagram and Building Site Plan: Draw to scale showing the location fo the new building or addition in relation to other buildings, property lines, driveways, streets, highways, water supply and sewage system.



NOTICE: IMPORTANT BUILDING PERMIT REQUIREMENTS

1. Copy of Site Plan
2. Algoma Public Health approval is required for new builds, and renovations with water and sewer in non-serviced areas.
3. A master plumber must be listed for serviced areas with new builds or renovations including water and sewer.
4. Those living on a highway, a MTO approval is required.
5. Certified Drawings (by professional with BCIN # in Red on each page). This number is to be included on permit if applicable.
6. Application to build (from Township office) to ensure that everything is filled in. Please confirm all building details with the Chief Building Official prior to building. Permit may be returned to the property owner to complete and thereby delaying the construction process.
7. *It is illegal to start work without a permit. Permit fees will be doubled if construction begins prior to obtaining building permit (by-law #01-1275)*
8. Please allow 7 – 10 days to process all building permits
9. Building permits must be displayed on the construction site.
10. Heating and air exchanger HVAC Design must be completed by a qualified designer.

DO NOT BUILD UNTIL A BUILDING PERMIT IS RETURNED TO YOU, SIGNED BY BUILDING OFFICIAL (Glen Irwin).

Call Glen 705-971-5116 for different stages listed below:

1. Site Inspection call
2. Footing
3. Backfill
4. Ground run (plumbing)
5. Framing inspection
6. Plumbing rough in (with air or water test) by master plumber
7. Installation and vapour barrier
8. Mechanical inspection (air exchanger/ fans etc...)
9. FINAL inspection.

NOTE:

If filling out a **Demolition Permit; a Section 357 form** is required and can be obtained at the township office or on line. This form is necessary to alert the Municipal Property Assessment Corporation that a demo has taken place and to adjust the assessment accordingly. The owner must notify the Township with a date when the demolition is completed.

The township can act on your behalf and submit this form once you have it completed. A form must be completed for each physical dated year.

Previously when mailing this document, three copies are needed. A copy for the homeowner, township office and MPAC. Visit their website for options. Mail MPAC copy to the address below:

Municipal Property Assessment Corporation
428 Pim St.
Sault Ste. Marie ON P6B 2V1

Phone:705-949-0504