

REGULAR MINUTES
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
TUESDAY APRIL 16, 2024
7:00 p.m. – Council Chambers

Land Acknowledgement: We acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, and the Historic Metis Council.

Mayor: Lynn Watson

Council: Derek Hansen, Adam Chevis, Parker Brockelbank, Shelly Bailey

Staff: Lacey Kastikainen, Trisha Daynard, Cody Jarrell

1. Call Meeting to Order

#24-125

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.”

CD.

2. Declaration of Pecuniary Interest

3. Adoption of Agenda

#24-126

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we adopt the agenda as presented.”

CD.

4. Adoption of Minutes of Previous Meeting

#24-127

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that the Minutes of Council held on March 19, 2024, be accepted as presented.”

CD.

5. Delegations/Public Presentation

6. Staff & Committee Reports

a) Road Supervisor

- Winter Works Season Totals
 - Winter sand total was 600 tonnes for the year.
 - Cottage Road was plowed a total of 15 times since November.
 - Plows and wings removed from trucks and annual safety inspections have begun. Winter salt for next season delivered.
- Landfill
 - Dozer has returned to the landfill. All seals on both sides were replaced, there may be a small fee for additional cleaning.
- Training – Clerk & Road Super attended the Drainage Course in Sudbury. Lots of good information that we will be applying regularly during our job duties.
- Unauthorized tile drainage outlet Bar River Road
 - It has been brought to staff attention that a resident on Bar River Road bore an unauthorized drainage outlet under Bar River Road which has subsequently caused damage to the road.
 - This issue will be put on the Special Agenda for our joint meeting with Laird Township. Staff recommendation is to have the road repaired to the satisfaction of both Municipal Road Supers at the expense of the property owner. Council will also require the property owner to enter into an agreement with the municipality regarding the underground drain. The agreement will identify that the owner will be responsible for providing identification for future locates, all financial costs for installation and repair, responsibility for all future financial costs that may be incurred due to repairs and the agreement be registered on title and binding upon the parties and their successors.
- Windstorm April 2nd
 - The roads department had quite a few calls from the OPP regarding windfalls/trees on power lines.
- Street Sweeping
 - Street sweeping takes place week of April 15th.

- 2024 Gravel Tender
 - Recommended gravel amounts for 2024:
 - 1600 yards 5/8 crushed to roads
 - 1000 yards 5/8 crushed to yard stockpile
 - 500 yards 2” minus yard stockpile
 - 500 yards pit sand for landfill

#24-128

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we authorize the CAO/Clerk to send out the Gravel Tender 2024.”
CD.

b) Leisure Services Coordinator

- Sportsplex
 - March ice rentals were very close to 2023 numbers.
 - Ice season has officially ended, and ice removal process has begun.
 - Ice painting equipment prices were received and compared to annual cost to have service provided. The purchase of this equipment will be included in the budget official approval.
 - Vending machine options are still being investigated and staff will follow up.
 - Pricing for a vertical lift gate for the ice resurface came in very high at approximately \$60,000 for installation. We will investigate repair of our current issue.
- Helmet Policy – Revisit helmet policy. Implementing helmets for all users under 16 years of age at any time on the ice. Implement requirement for helmets for all users when a hockey stick and/or puck, and ringette stick and/or ring is present.

#24-129

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we amend the Helmet Policy 2023-1 as presented.”
CD.

- Summer Camps & Swim Program – All camps almost sold out.
- Hurley Park – Received quotes from Ellwood Robinson and Avery Construction to complete paving of pathways for AODA compliance at Hurley Park. Staff to get additional measurements/quote to add in paving of parking area, to be presented at next Council meeting.

#24-145

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we accept the quote from Avery Construction for the asphaltting at Hurley Park.”
CD.

- Child Care Algoma – Letter of Request

#24-130

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we authorize the use of the Lending Library and outdoor space on Saturday mornings in partnership with Childcare Algoma for story and craft time.”
CD.

- Big Loonie Music Fest – Proposal from Jeffrey Wright
 - Received a request from Jeffrey Wright to rent the Echo Bay Sportsplex to host a Big Loonie Music fest on Labour Day weekend. Council is in favour of this rental request and the CAO will develop a rental agreement covering municipal concerns including but not limited to security, parking, Algoma Public health, liability insurance, etc.
- Loon Dollar Park – Sign was damaged during windstorm. Will be repaired in house.

c) Fire Chief

- Emergency Calls
 - Public Hazard, Powerline, Laird Township
 - Public Hazard, Power Station, Macdonald Township
 - Public Hazard, Powerline, Macdonald Township
- Fire Hall Maintenance – request for pricing to have a deep clean and power wash of the truck bay area of the fire hall has been sent out.
- Equipment Maintenance – All equipment in working order.
- Training – April’s training focused on Wildland Fire Fighting Techniques. MNRF provided the department with 6 hours of in class theory for Wildland fires over two training nights. Three members attendee an Auto Extrication Training session at the Sault Ste. Marie Regional Training Center. During the first week of May we have a joint training session scheduled with

Ophir Fire and MNR for the field training portion of the Wildland Firefighting Court. First Aid, CPR, and Basic Life Support Training will finish May’s training schedule.

- Personnel – Nothing New
- New Business – The upgraded SCBA equipment is expected to arrive Mid-April and will be put into service immediately. There are an additional 16 4500PSI cylinders ordered that are expected to arrive the same time as the air packs.

#24-131

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we accept the reports from the Road Superintendent, Leisure Services Coordinator and the Fire Chief as presented.”

CD.

d) Treasurer’s Report

e) Cemetery Board

- March 25, 2024 – Meeting Report
 - Very good meeting and good discussion.
- 2024 Budget Submission – to be included in final budget approval.
- Cemetery Tour – May 13, 2024 – 7:00p.m. starting at Aberdeen Cemetery.
- Columbarium Project – looking at purchasing columbaria for all three cemeteries from Cemetery Capital Reserves budgeted specifically for columbaria. CAO is still waiting for final numbers for foundation & crane work and will be presented to Council at next meeting.

f) Planning Board

- Planning Board – 2024 Budget Allocation – 2024 Levy & GIS will be \$11,200.00 for this year and the remainder of the OP will be approximately \$11,750.00.
- Agricultural Advisory Committee – Prime Agricultural Land Designation Input from Council

#24-133

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we accept the recommendation from the municipal planners J.L. Richards using the LEAR methodology with scores 60 and above when determining all Prime Agricultural areas to be implemented into the upcoming Joint Official Plan. Excluding the following items as show on the attached mapping schedule: #10 due topography and proximity to the municipal landfill, #11 as it is the municipal landfill site, and #78 & #78A as they are owned by the Ministry of Transportation for future highway planning.” See attached.

CD.

- E2024-02 Applicant Orchard

#24-134

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that Council recommends that Consent be granted for Application E2024-2, Applicant Orchard.”

CD.

g) Police Services Board

- March 25, 2024 – Meeting Report – Not a large agenda with the wind up of the Police Service Boards. Staff Sgt. Graham went over her report on activity in our community.
- Detachment Boards – No new updates

h) Algoma District Services Administration Board

- March 28, 2024 – Meeting Report – Continued discussion regarding apportionments. No changes have been made.
- February 22, 2024 – Meeting Minutes

#24-135

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we accept the Algoma District Administration Board Meeting minutes from February 22, 2024, meeting as presented.”

CD.

- Hurley Haven Garbage Pickup – will require a minimum of twice a week for pickup.

i) Algoma District Municipal Association - Next meeting April 20, 2024, in Blind River

j) Landfill/Recycling

- Share shed issues – Recommended policy implementation.

#24-136

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we implement a policy establishing a 30-minute daily time limit at the Echo Bay Landfill share shed.”

CD.

k) Sewer and Water

- Echo Bay Water Tower Fall Arrest/Ladder/Rescue Upgrade RFQ Results

#24-137

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we accept the quote from Landmark Municipal Services for the fall arrest, ladder & rescue upgrades at the Echo Bay Water Tower in the amount of \$39,975.00 + HST.”

CD.

- Echo Bay STP 2023 Annual Report

#24-138

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we accept the Echo Bay STP 2024 Annual Report as presented.”

CD.

- Annual Spring Hydrant Flushing – May 21-24, 2024
- 2023 Management Review Minutes – Drinking Water Quality Management System

#24-139

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we accept the Drinking Water Quality Management System 2023 Management Review Minutes from October 1, 2022 – September 30, 2023, as presented.”

CD.

- OCWA – Non-Compliance Form – Backup ORO – 1 level below facility class for 2023.

7. By-Laws

#24-2214 Site Plan Agreement – 8167494 Canada Ltd.

#24-140

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we give By-law #24-2214 its third and final reading.”

CD.

8. Unfinished Business

9. New Business

- Budget 2024 – Some numbers were presented throughout the meeting. Budget discussions will continue at the April 30th special meeting.
- Special Meeting – A Special/Budget Meeting has been scheduled for April 30th at 7pm in Council Chambers.
- Community Risk Assessments – Ontario Regulation 378/18 – Staff investigating options to have this assessment completed by the deadline.
- Municipal Plumbing Services – CAO/Clerk to request quotes from local contractors to provide plumbing services to the municipality. Quotes will be presented to Council at future meeting.
- Land Purchasing Policy – This is a current section 270 Policy that staff are working on. A draft policy will be presented to Council at the April 30th special meeting for amendment and adoption.
- Building Permits

#24-141

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we acknowledge the Chief Building Official approved a building permit to Stobie Mechanical to build a 20’ CX 30’ sea can storage shelter with roof.”

CD.

10. Presenting, Referring or Passing of Account

#24-132

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we authorize the Treasurer to pay bills for the month of March 2024:

Invoices:	\$587,927.96
Payroll:	\$43,403.38
Total:	\$631,331.34”

CD.

11. Closed Session-Permissive

12. Correspondence

a) Alzheimer Society – RE: Request to sell Forget Me Not Raffle Tickets
#24-142

“RESOVLED that we authorize the Alzheimer Society of Sault Ste. Marie to sell ticket within our Municipality for their “Forget Me Not” raffle to be drawn on September 26, 2024.”

CD.

b) Dr. Harold Trefry Memorial Centre – RE: 2024 Budget & Contribution Request – To be included in budget deliberations.

c) City of Sault Ste. Marie – RE: Intimate Partner Violence and Coercive Control
#24-143

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that the Corporation of the Township of Macdonald, Meredith & Aberdeen Additional supports the City of Sault Ste. Marie’s resolution in support for Bill C-332 and calling on the Government of Canada to support Bill C-332 and enact the necessary amendments to the Criminal Code of Canada to include coercive control of an intimate partner.”

CD.

d) Algoma Public Health – Meeting Minutes February 15, 2024

#24-144

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we accept Algoma Public Health Meeting minutes from The February 15, 2024, meeting as presented.”

CD.

e) Echo Bay Elks – RE: Letter of Thanks for Easter Pancake Breakfast collaboration – Received as information.

13. Mayor & Councillors Comments

14. Passing of Confirmatory By-law

#24-146

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we pass By-law #24-2216 being a by-law to confirm the proceedings of the meeting of Council held on April 16, 2024.”

CD.

15. Adjournment

#24-147

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that this Council shall now adjourn to May 21, 2024, at 7:00 p.m. or until the call of the chair.”

CD.

THAT we accept the minutes this 21st day of May 2024.

MAYOR

CLERK ADMINISTRATOR