

**REGULAR MINUTES**  
**TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL**  
**TUESDAY OCTOBER 17, 2023**  
**7:00 P.M. –Council Chambers**

Land Acknowledgement: We acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, and the Historic Metis Council.

Mayor: Lynn Watson

Council: Parker Brockelbank, Derek Hansen

Absent: Adam Chevis (hunting), Shelly Bailey (work)

Staff: Lacey Kastikainen, Catie Stevens, Cody Jarrell, Trisha Daynard

**1. Call Meeting to Order**

#23-355

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.”

CD.

**2. Declaration of Pecuniary Interest**

**3. Adoption of Agenda**

#23-356

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we adopt the agenda as presented/amended.”

CD.

**4. Adoption of Minutes of Previous Meeting**

#23-357

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that the Minutes of Council held on October 3, 2023, be accepted as presented.”

CD.

**5. Delegations/Public Presentation**

**6. Staff & Committee Reports**

a) Road Supervisor

- Equipment Maintenance – bulldozer blew hydraulic hose under the cab and needs to go to a shop for repair.
- Echo Lake Road Slope Stabilization Project - Philips has completed the stabilization project and equipment has been removed. We will be top dressing the road in the spring before the surface treatment. With the damp weather we can grade more often.
- Cottage Road Upgrades – Case Construction is doing a very good job. The Diamond Lake frost boil excavated and backfilled with filter cloth and new gravel, new culvert installed at North Shore Drive, lowered culvert at Diamond Lake turn off, two large trees removed from road edge. Hoping to continue brushing and get gravel spread on the road.
- Water & Sewer Connection on The Drive – A new water connection will be required at the newly created lot located at 59 The Dive. We had a site meeting with Karhi Contracting and determined that the main line depth on The Drive would make the connection extremely risky and would require a complete excavation of our road. The neighboring property located at 55 The Dive has municipal infrastructure to the curb stop that we can tie into along the municipal right of way. The Clerk has been in contact with Kresin Engineering for feedback regarding the single service connection and if it will be sufficient to service two single family dwellings. The water will not be an issue as this location is serviced with a 1” water line. The Sewer connection is a 5” connection, which should not pose any problems under normal use, ensuring that neither residence is tying their sump pump to the municipal sewer system. Other mitigating measures will be put into place prior to entering into an agreement with Karhi Contracting to extend the municipal infrastructure. All costs associated with this extension are the responsibility of the owner of 59 The Drive.

#23-360

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we authorize the Mayor and Clerk to enter into an agreement with Karhi Contracting to extend the water and sewer services to 59 The Drive, tying into the municipally owned services located at 55 The Drive.”

CD.

b) Leisure Services Coordinator

- Parks – CRCS still delayed. Plummers are scheduled to winterize Milligan, comfort station and fountain and Hurley Park.
- Community Halls – water heater replaced at Echo Bay Hall.

#23-358

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we authorize the Echo Bay Sno Falcons to utilize the Sylvan Valley Hall for their Meetings at no charge.”

CD.

- Sportsplex - Roof replacement project going well. Over 50% complete. Should be completed by November 17<sup>th</sup>. Snow guards over the Eco-Ice system were not included in original quote.

#23-359

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we approve the quote from Mike Moore Construction to supply and install sky products dual guard snow retention system fastened to the top of the standing seam roof panels above our ECO-Ice compressor system for \$2,684.00.”

CD.

- Operation Actively Aging – Activities going well with more attending all the time.
- 2023 Northern Ontario Regional workshop in Sudbury – workshop went very well and the LSC really appreciated the opportunity to attend. Met a lot of people that work in the same role and got many new ideas. Will be looking into the NEORA conference for next September in North Bay and possibly the PRO-Expo at Blue Mountain in April.
- Treats in Your Trunk – Scheduled for Sunday October 29<sup>th</sup> – trunk registrations still open.
- Parade of Lights – Saturday December 9<sup>th</sup> – 7pm
- Children’s Prize Bingo – Wednesday December 20<sup>th</sup>
- Employment Solutions – Request to use Museum Lending Library

#23-361

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we authorize the use of the Lending Library/Museum to Employment Solutions to members of our community can utilize their services locally.”

CD.

c) Fire Chief

- Emergency Calls – Activated Smoke Detector – Echo Bay
- Fire Hall Maintenance – Rear man door and front man door still ongoing for replacement.
- Equipment Maintenance – Last round of bottles out for hydrostatic testing.
- Training – October/November training will consist of Auto Extrication and Chimney Fire procedures
- Personnel – Nothing new to report under Personnel.
- New Business – Fire Prevention week concluded last week. Activities last week consisted of truck tours at the public school, as well as kids movie day and essay contests for the older grades.

#23-362

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we accept the reports from the Road Superintendent, Leisure Services Coordinator and the Fire Chief as presented.”

CD.

d) Treasurer’s Report

e) Cemetery Board

f) Planning Board

- Agricultural Advisory Committee – Letters of Interest – Clerk has received responses from 3 people interested in this appointment. Council to discuss at October 23<sup>rd</sup> Special meeting.
- OMAFRA Training Session – Permitted Uses for Prime Agricultural Land – Nov 2, 2023

#23-364

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we authorize Councillor Bailey to participate in the OMAFRA training session regarding permitted uses for Prime Agricultural Land on November 2, 2023, no charge.”

CD.

g) Police Services Board

h) Algoma District Services Administration Board

- Request to utilize Lending Library space a few hours per month to meet with local clients.

#23-365

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we authorize the Algoma District Services Administration Board to use the space at our Lending Library 2-3 hours per month to meet with local clients.”

CD.

i) Algoma District Municipal Association

j) Landfill/Recycling – Included in Roads Report above

k) Sewer and Water

- Primary Sludge Pump & Lake Street Pump Replacements – new pumps ordered for replacement
- Karhi Contracting – install new hookup on The Drive – Discussed above under Roads.

**7. By-Laws**

**8. Unfinished Business**

**9. New Business**

- Schedule Special Council Meeting for October 23, 2023 – 7:00pm – Added to review recruitment recommendations & make hiring decision for Full-Time Equipment Operator/Labourer & Full-Time Facilities Operator/Parks & Rec positions.
- Equipment Operator/Labourer Posting – Interviews to take place this week recommendation to go to council for October 23, 2023, meeting.
- Facilities Operator/Parks & Recreation Posting – Interviews to take place this week recommendation to go to Council for October 23, 2023, meeting.
- Strategic Plan – Meeting date for Strategic Development Workshop with Council & to review engagement summary report. – No date picked at this time will wait until all of Council is present to ensure dates work for everyone.
- 2023 Budget Overview
  - None of our major capital expenditures have been made yet this year as some of the projects are just nearing completion now. –Large outstanding items include Echo Lake Road Stabilization project that just completed, the Sportsplex Roof replacement which is approximately 50% done, the playground Equipment at Hurley Park which should be taking place this morning and the landfill perimeter ditching project.
  - The rest of the budget numbers look to be on track, and we are doing well to stay within our projected expenditures.
- 2023 Emergency Management Tabletop Exercise and Training – Wednesday November 29, Echo Bay Hall – 6:00 p.m. – All members of the Control Group to attend.
- Ontario Trillium Foundation Capital Grant Results – Unsuccessful for Splashpad Application
- Inclusive Community Grant Program Application – Unsuccessful for Accessible Picnic Tables
- 2024 OTF Application Opportunities:
  - Capital Grant (improve community facilities & spaces) – Due March 6, 2024
  - Seed Grant (Support R&D, testing of new ideas/approaches) – Due June 26, 2024
  - Grow Grant (Help proven projects increase impact) – Due November 6, 2024
- Holiday Hours: - to be confirmed at next regular meeting.
  - Office closed from December 22, 2023, at noon until Tuesday January 2, 2024.
  - Landfill to be closed Boxing Day – all other regular hours remain.
  - Sportsplex – Still to be determined pending roof completion and ice installation.

k) Building Permits

#23-366

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we acknowledge the Chief Building Official approved building permits to Robin Cooper for an addition and new deck, Andre Trahan for a change of use permit to a commercial event centre, Rod MacLeod for a single-family dwelling, Carl Watson to install a metal roof and Michael Mageran for cottage upgrades and repairs.”

CD.

**10. Presenting, Referring or Passing of Account**

#23-363

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we authorize the Treasurer to pay bills for September 2023:

Invoices: \$471,911.36

Payroll: \$70,719.39

Total: \$542,630.75.”

CD.

**11. Closed Session-Permissive**

**12. Correspondence**

a) Doug Ford, Premier of Ontario – Response to NOSM Resolution – Received as information.

b) ADSAB Meeting Minutes – July 27, 2023

#23-367

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we accept the Algoma District Services Administration Board Meeting minutes from July 27, 2023, as presented.”

CD.

c) Catherine Fife, Waterloo MPP – RE: Request to support Bill 21 Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022.

#23-368

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOVLED that we authorize the Clerk to send a letter of support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), and request that it be called to the Ontario Legislature’s Standing Committee on Social Policy as soon as possible.”

CD.

**13. Mayor & Councillors Comments**

#23-369

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we authorize the North Channel Minor Hockey League to sell tickets in our Township for their raffle draw, to be drawn on December 13, 2023.”

CD.

**14. Passing of Confirmatory By-law**

#23-370

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we pass By-law #23-2200 being a by-law to confirm the proceedings of the meeting of Council held on October 17, 2023.”

CD.

**15. Adjournment**

#23-371

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that this Council shall now adjourn to November 7, 2023, at 7:00 p.m. or until the call of the chair.”

CD.

**THAT** we accept the minutes this 7<sup>th</sup> day of November 2023.

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**MAYOR**

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**CLERK ADMINISTRATOR**