

REGULAR MINUTES
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
TUESDAY AUGUST 22, 2023
7:00 P.M. –Council Chambers

Land Acknowledgement: We acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, and the Historic Metis Council.

Mayor: Lynn Watson

Council: Shelly Bailey, Parker Brockelbank, Derek Hansen, Adam Chevis

Staff: Lacey Kastikainen, Catie Stevens, Cody Jarrell, Matt Jarrell

Delegations: Andre Trahan

1. Call Meeting to Order

#23-273

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.”

CD.

2. Declaration of Pecuniary Interest

3. Adoption of Agenda

#23-274

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we adopt the agenda as presented.”

CD.

4. Adoption of Minutes of Previous Meeting

#23-275

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that the Minutes of Council held on July 18, 2023, and the minutes of the Committee of Adjustments held on July 25, 2023, be accepted as presented.”

CD.

5. Delegations/Public Presentation

7:00p.m

- 1) Monika & Andre Trahan – Request to amend site plan agreement “#22-01 Trahan” for property known as Plan H780 Lot 62 located at 50 Bay Street.

#23-276

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we proceed with the proposed amendment to site plan agreement known as #22-01 *Trahan* for the property known as Plan H780 Lot 62 RCP. The amendment includes the change of use from a garage with second floor dwelling to a commercial event centre with second floor dwelling and the addition of a sufficient number of parking spaces to comply with Comprehensive Zoning By-law #10-1699 for a commercial establishment. It is the responsibility of the owner to register the amended agreement against the subject lands at the expense of the owner.” See attached amended agreement.”

CD.

- 2) Monika & Andre Trahan – Request for permission to utilize municipal road allowance on Bay Street for additional parking.

- Council agreed to have the Road Superintendent erect “no parking” signage on the East Side of Bay Street until the South driveway of Mr. Trahan’s. This will leave the requested area available for parking, as per Parking By-law #23-2174.
- Mr. Trahan also asked Council if he could utilize the Sportsplex parking area to accommodate overflow parking during bigger events. Council is okay with this space being utilized for overflow parking, however, do not want to enter into any formal agreement or have any posted signage. There are concerns with concurrent municipal events and Council asked that Mr. Trahan communicate with our Leisure Services Coordinator and Admin Staff to plan proactively.

6. Staff & Committee Reports**a) Road Supervisor**

- Equipment Maintenance –Chain-link on right hand track of bulldozer is still broken and we are unable to source a master link to fix, so we would be looking at a complete rebuild. This rebuild will cost approximately \$10,000.00 and would be recommended to be completed for both sides of the dozer. Road Super has received a quote for \$145 per hour plus floating costs from Philips Haulage to rent a dozer as needed to complete push and cover during our downtime. It is not recommended to spend this much money to fix our current bulldozer due to age and condition. Staff will look into long-term solution for next year budget discussion.
- Landfill – And-Son continuing still continuing, they are setup in front of the burn barrel and clean brush that comes in will be stockpiled and And-Son will chip and remove. It looks like the proposal from Lajoie Bros. to haul non-hazardous contaminated soil is going to continue. Road Super will do a site visit to inspect the material as soon as excavation begins.
- Echo Lake Road Stabilization Project – project is underway, silt curtains have been installed, electro fishing has taken place. Road Super will direct Philips to add rock to the intake side of all the culvert replacement to prevent washouts, as it is a minimal preventative expense.
- Ontario Good Roads Conference – Ontario Good Roads are offering free training courses in Sault Ste. Marie in October. Road Super has applied for 1 person to attend and should hear back by September 11th if we are a successful applicant. These courses are the first step required to become a Certified Road Superintendent.
- Winter Sand Tender – we used 925 tonnes of winter sand, will tender for 1000 this year.

#23-278

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we authorize the Clerk Administrator and Acting Road Superintendent to tender for 1000 tonnes of winter sand to close September 5, 2023 at 10:00 a.m.”

CD.

b) Leisure Services Coordinator

- Hurley Park – equipment install to re-scheduled again. Will begin second week of September.
- Summer Students – summer students are finishing this week, we had a great year with all of our students and had very positive feedback from the community.
- Summer Camps – All camps completed and went very well.
- Echo Bay Extravaganza – Great turn out and great feedback.
- Movie – August 1st went very well and had approximately 160-170 in attendance.
- Museum/Lending Library – Reading program we really well this year with record turn outs. The Ice Cream Social had approximately 20 in attendance.
- Community Halls –The Plumbers are continuing repairs at the Echo Bay Hall.
- Milligan Gazebo Park – Work continuing on the beach volleyball court.
- Sportsplex – Exterior drainage issue needs to be addressed and the Roads Department has a plan in place to complete this project. The concrete issue at the Olympia entrance is still outstanding and Tulloch’s is arranging for Avery’s to come address this issue now that summer camps have been completed.
- We will be reducing the price for Sportsplex advertisement this year due to the shortened season with the roof replacement.
- Operation Actively Aging – Golf scheduled for September 6th, Two cooking club events are scheduled for September, and Trisha is working on coordinating the remaining events for the year.
- Farmers Fall Fun Run – Registration now open – September 17, 2023 at 9:00 a.m.

c) Fire Chief

- Emergency Calls – burn complaint and MVC on highway 17 in Laird.
- Fire Hall Maintenance – Two man-doors left to be changed – Scheduled for August.
- Equipment Maintenance – Annual ladder inspection scheduled for August 26th.
- Training – Training resumed in August and focus is interior structural firefighting and fire behavior, and will continue into September.
- Personnel - Nothing new to report
- New Business – Fire Department attended Laird Fair.

#23-279

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we accept the reports from the Road Super, Leisure Services Coordinator and the Fire Chief as presented.”

CD.

d) Treasurer’s Report**e) Cemetery Board**

f) Planning Board

- #E2023-08 – Gordon Application

#23-280

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that Council recommends that Consent be granted for application #E2023-08, Applicant-Gordon.”

CD.

g) Police Services Board

- Next Police Services Board Meeting scheduled for September 25, 2023
- Clerk was in contact with Staff Sgt. Laurie Graham to see if there are any educational pieces, we could coordinate to educate the public about the dangers of child abduction and human trafficking, given the proximity of a recent incident of attempted child abduction. Constable Graham forwarded our concern to the Community Service Officers and will be in touch.

h) Algoma District Services Administration Board

- July 27, 2023 Meeting Update – Mayor Watson was in attendance, status quo, the board like many others in the Province are trying to secure funding for more housing.

i) Algoma District Municipal Association

j) Landfill/Recycling

k) Sewer and Water

7. By-Laws

#23-2194 Agreement for Winter Maintenance on Cottage Road

#23-281

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we authorize the Clerk to draft By-law #23-2194 being a by-law to authorize the Mayor and Clerk to sign an agreement with Stobie Mechanical and Welding for winter maintenance on Cottage Road.”

CD.

#23-282

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we give By-law #23-2194 its first and second reading.”

CD.

#23-283

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we give By-law #23-2194 its third and final reading.”

CD.

8. Unfinished Business

9. New Business

a) AODA - Accessible Customer Service Policy

#23-284

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we adopt the Accessible Customer Service Policy as presented.”

CD.

b) AODA - Multi-Year Accessibility Plan

#23-285

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we adopt the Multi-Year Accessibility Plan 2023-2027 as presented.”

CD.

c) Bids for 2011 Chevrolet Truck

#23-286

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOVLED that we accept the bid from Joel Lefebvre for the 2011 Chevrolet Truck in the amount of \$600.00 as is, to be picked up by August 31, 2023.”

CD.

d) Building Permits

#23-287

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we acknowledge the Chief Building Official approved building permits to Cassandra Taylor to build a garage, Louis Sigouin to put on an addition, Fred Odber to build a wheelchair ramp, the Township of Macdonald for the Sportsplex roof replacement and Dereck Hurley to build a garage.”

CD.

10. Presenting, Referring or Passing of Account

#23-277

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we authorize the Treasurer to pay bills for the Month of July 2023:

Invoiced: \$272,866.93

Payroll: \$56,454.55

Total: \$329,321.48.”

CD.

11. Closed Session-Permissive

#23-289

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that this Council proceed into Closed Session at 8:03 p.m. to consider the following subject matter in accordance with the Municipal Act Section 239(2):

b) personal matters about an identifiable individual, including municipal or local board employees:”

CD.

-Discussed Road Superintendent Position

-Discussed Human Resource Policy & Procedures & Pay Equity

-Discussed personnel issue

#23-290

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we come out of Closed session at 9:05 p.m. and continue our Regular Council Meeting.”

CD.

12. Correspondence

a) Child Care Algoma – Request to install change table at Echo Bay Hall.

#23-288

Moved by: Adam Chevis

Seconded by: Shelly Bailey:

“RESOLVED that we approve the request from Child Care Algoma to install a change table at the Echo Bay Hall.”

CD.

b) Rowdy Ranchers Committee – Sponsorship Proposal – Received as information

c) Ministry of Infrastructure – Asset Management Support Tool and Programs for Municipalities – Received as information.

13. Mayor & Councillors Comments

14. Passing of Confirmatory By-law

#23-291

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we pass By-law #23-2195 being a by-law to confirm the proceedings of the meeting of Council held on August 22, 2023.”

CD.

15. **Adjournment**
#23-292
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that this Council shall now adjourn to September 5, 2023, at 7:00 p.m. or until the call of the chair.”

CD.

THAT we accept the minutes this 5th day of September 2023.

MAYOR

CLERK ADMINISTRATOR