

REGULAR MINUTES
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
TUESDAY JANUARY 24, 2023
7:00 P.M. –Council Chambers

Land Acknowledgement: We acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, and the Historic Metis Council.

Acting Mayor: Shelly Bailey

Council: Derek Hansen, Adam Chevis, Parker Brockelbank

Staff: Lacey Kastikainen, Lynne Duguay, Brenda Barbarie, Catie Stevens, Matt Jarrell, Cody Jarrell, Trisha Daynard

1. Call Meeting to Order
#23-22
Moved by: Derek Hansen
Seconded by: Parker Brockelbank
“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.
CD.
2. Declaration of Pecuniary Interest
3. Adoption of Agenda
#23-23
Moved by: Adam Chevis
Seconded by: Derek Hansen
“RESOLVED that we adopt the agenda as presented/amended”
CD.
4. Adoption of Minutes of Previous Meeting
#23-24
Moved by: Parker Brockelbank
Seconded by: Derek Hansen
“RESOLVED that the Minutes of Council held on January 10, 2023 be accepted as presented.”
CD.
5. Delegations/Public Presentation
6. Staff & Committee Reports
 - a) Road Supervisor
 - Winter works
All equipment running without issue
500 tonnes of sand used as of January 20, 2023
 - EARS Meeting
Attended EARS meeting on January 11, 2023 to discuss amalgamated tender, next meeting will take place on February 8, 2023.
 - Amalgamated Tender
Submissions are due February 8, 2023 and include quantities for surface treatment, culverts and calcium.
 - Sylvan Valley Retro Ride
Taking place at the Sylvan Valley Hall on February 25, 2023. Roads department will clear parking area for this charity event.
 - Sand Shed
Final inspections with Tulloch’s and Mike Moore took place on January 10, 2023. The Mike More portion of the project which included the concrete work was given final approval. There are a few small tears in the fabric of the tarp that Tulloch’s will be following up on.
 - Cottage Road – Nothing to report
 - Landfill – Nothing to report
 - b) Leisure Services Coordinator
 - Sportsplex
Stage two of the NOHFC Application for the replacement of the Sportsplex Roof was submitted on January 12, 2023.
Ice Cube – Packing of the cube has started, flooding will begin when temperatures drop.
Sandra Findlay looking into running some local programming that includes skating camps/training with more details to follow.
Helmet Policy – council was presented two helmet policy options, option one recommended helmets for all users of municipal skate facilities under the age of 13, the second option required helmets for all users under the age of 13, and all users that were participating in recreational hockey, regardless of

their age. After much discussion council decided to go with option one that requires users 13 years of age and younger to wear a helmet when using municipal ice facilities.

#23-26

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we authorize the Leisure Services Coordinator to implement a “Helmet Policy” for all Municipal Skate Facilities as presented.”

CD.

-Echo Bay Hall

One bid for the stove at the Echo Bay Hall was received.

#23-27

Moved by: Derek Hansen

Seconded by: Adam Chevis

“RESOLVED that we accept the bid from Mike Hunter for the expired propane stove from the Echo Bay Hall in the amount of \$25.00 as is, where is. Stove to be removed by Wednesday January 25, 2023 at 8:00p.m.”

CD.

New stove to be installed at the Echo Bay Hall on January 26, 2023

Seniors Valentine Lunch will be held at the Echo Bay Hall on February 15, 2023.

-SV Hall - Echo Bay Snow Falcons Letter

Received a letter from the Echo Bay Snow Falcons requesting the use of the Sylvan Valley Hall for their monthly meetings at no charge.

#23-28

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we authorize the use of the Sylvan Valley Hall for the Echo Bay Snow Falcons to conduct their monthly club meetings.”

CD.

-SV Hall Letter from the Sylvan Valley Retro Ride asking if council would be willing to donate the use of the Sylvan Valley Hall for their event on February 25, 2023.

#23-29

Moved by: Derek Hansen

Seconded by: Adam Chevis

“RESOLVED that we authorize the use of the Sylvan Valley Hall for the 17th Annual Sylvan Valley Retro Ride on February 25, 2023.”

CD.

-Seniors Grant Updates

Still working on the Hydro One grant named “Operation Actively Aging” that will include activities and programs for seniors that promote physical, psychological and emotional wellbeing.

A second grant now available for seniors programming through the Ministry of Seniors and Accessibility Seniors Community Grant Program. The focus of this grant application includes opportunity to reduce social isolation, education and workshops.

#23-30

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we authorize the Leisure Services Coordinator to apply through the Ministry for Seniors and Accessibility’s Seniors Community Grant Program which is due March 6, 2023.”

CD.

-Business Solutions – March Break Camp Letter

Received a request from Business Solutions to host a children’s March break day camp from March 13-17, 2023 at the Echo Bay Hall.

Council discussed rental fees for this type of rental as it is geared toward children’s programming with the use of the kitchen as our current fee schedule does not have an option for community programming/classes with the use of the kitchen. The Leisure Services Coordinator will present, to council, a proposed amendment to the fee schedule and to define what would qualify under the reduced pricing and include a price for the kitchen option.

#23-31

Moved by: Derek Hansen

Seconded by: Adam Chevis

“RESOLVED that we authorize the use of the Echo Bay Hall to Business Solutions for a March Break Day Camp from March 13-17, 2023 with a rental fee of \$50.00 per day with the use of the kitchen.”

CD.

c) Fire Chief

-Emergency Calls

Carbon Monoxide Call – Village of Echo Bay

-Fire Hall Maintenance – No new items

-Equipment Maintenance

Delivery of bunker gear ordered last year is at least three months away

AED should be delivered in the next three weeks.

-Training

First Aid & Basic Life Support training recertification scheduled to start in April.

-Personnel – Nothing to report

-Ongoing Business – Nothing to report

-Fire Report Request: 41 Station Road – Insurance company requesting fire report #23-25

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we authorize the Fire Chief to provide the Fire Report G211279198 to ISB Global Services on behalf of Intact Assurance as requested.”

CD.

#23-32

Moved by: Adam Chevis

Seconded by: Derek Hansen

“RESOLVED that we accept the reports from Road Super, Leisure Services Coordinator and Fire Chief as presented.”

CD.

d) Treasurer’s Report

e) Cemetery Board

f) Planning Board

g) Police Services Board

- Next Police Services Board Meeting February 13, 2023 at 7:00pm

- Meeting with Sault Ste. Marie Police Service January 17, 2023 – Report

Mayor Watson and staff met with Sault Ste. Marie Police Services on January 17, 2023 at the Sault Ste. Marie Police Station. Chief Stevenson proposed offering police services as a regional approach to our area east of the Sault. We should expect to hear more from them in early March once they have a chance to put the complete proposal together.

h) Algoma District Services Administration Board

i) Algoma District Municipal Association

j) Landfill/Recycling

k) Sewer and Water

-OCWA Quarterly Meeting held January 18, 2023 – Report

Councillor Brockelbank did a report about the OCWA quarterly meeting held on January 18, 2023 and is requesting clarification from OCWA in regard to raw water efficiencies in the plant.

We will be setting up a time to tour the Enviro Centre facility for any council members that wish to attend.

7. By-Laws

#23-2168 Rename a Roadway

#23-35

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we authorize the Clerk to draft By-law #23-2168 being a by-law to Rename a Roadway from Gamble Road to Large Road and Ends Side Road to Alcock Road.”

CD.

#23-36

Moved by: Derek Hansen

Seconded by: Adam Chevis

“RESOLVED that we give By-law #23-2168 it’s first and second reading.”

CD.

#23-2169 Interim Taxes By-law

#23-37

Moved by: Parker Brockelbank

Second by: Derek Hansen

“RESOLVED that we authorize the Clerk to draft By-law #23-2169 being a by-law to Levy Certain Interim Rates, taxes and Charges for the Year 2023.”

CD.

#23-38

Moved by: Adam Chevis

Seconded by: Derek Hansen

“RESOLVED that we give By-law #23-2169 its first and second reading.”

CD.

#23-2170 J.L. Richards Planning Consultant Agreement

#23-39

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we authorize the Clerk to draft By-law #23-2170 being a bylaw to authorize the Mayor and Clerk to sign an Agreement with J.L. Richards & Associated Limited for Planning Consulting and Advisory Services.”

CD.

#23-40

Moved by: Derek Hansen

Seconded by: Adam Chevis

“RESOLVED that we give by-law #23-2170 its first and second reading.”

CD.

8. Unfinished Business

a) Confirm council and budget meeting dates for 2023

- January 31st – Round Table Discussion – 7pm

- Regular Council meeting to take place on first and third Tuesday of every month at 7pm in Council Chambers.

Budget Meeting Dates:

-February 28, 2023

-March 29, 2023

-April 26, 2023

August Meetings:

-August 15, 2023

December Meetings:

-December 12, 2023

#23-41

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we approve the council meeting schedule for 2023 as presented.”

CD.

9. New Business

a) COVID-19 Employee Vaccination Policy – Amendment

#23-42

Moved by Adam Chevis

Seconded: Derek Hansen

“RESOLVED that we amend the COVID-19 Employee Vaccination Policy to reflect the suspension of the Section of the Policy that deals with ongoing testing for unvaccinated employees and continue following Algoma Public Health recommendations.”

CD.

b) Joint Meeting with Laird – February 1, 2023 – 7pm Bar River Hall – Agenda Items

a. Laird Fire Agreement

b. Roads

c. Shared Services

d. Leisure Services/Joint Programs

e. Policing Services

c) Algoma Public Health – Board Appointments

#23-43

Moved by: Parker Brockelbank

Seconded By: Derek Hansen

“RESOLVED that we support and appoint Jody Wildman as our Area Representative on the Algoma Public Health Board for the term 2023-November 14, 2026.

CD.

d) FONOM – May 8-10, 2023 - Perry Sound, ON.
#23-44
Moved by: Derek Hansen
Seconded by: Adam Chevis
“RESOLVED that authorize Mayor Watson and Councillor Bailey to attend the FONOM Conference on May 8-10th in Perry Sound. Registration Fee \$400.00 + tax.”
CD.

e) AMO – August 20-23, 2023 – London, ON.
No confirmed attendees from our municipality at this time.

f) Key Aspects of The Clerk’s Role Webinars – February–April 2023
#23-45
Moved by: Derek Hansen
Seconded by: Parker Brockelbank
“RESOLVED that we authorize the Deputy Clerk Administrator to participate in Fred Dean’s “Key Aspects of the Clerk’s Role program that includes 7 webinar sessions. Registration Fee \$349.00 + HST.”
CD.

g) AMCTO Annual Conference – June 11-14, 2023, Niagara Falls
#23-46
Moved by: Adam Chevis
Seconded by: Derek Hansen
“RESOLVED that we authorize the Deputy Clerk Administrator to attend the AMCTO Annual Conference in Niagara Falls from June 11-14, 2023. Registration Fee \$809.00 + HST.”
CD.

h) Treasury & Administrative Assistant – Interviews held on January 19th, 2023

i) Building Permits
10. Presenting, Referring or Passing of Account
#23-33
Moved by: Parker Brockelbank
Seconded by: Derek Hansen
“RESOLVED that we authorize the Treasurer to pay bills for the month of December 2022:
Invoices: \$532,330.23
Payroll: \$88,274.43
Total: \$620,604.66”

CD.

#23-34
Moved by: Derek Hansen
Seconded by: Adam Chevis
“RESOLVED that we authorize the Treasurer to pay all outstanding 2022 invoices.”
CD.

11. Closed Session-Permissive
#23-48
Moved by: Parker Brockelbank
Seconded by: Derek Hansen
“RESOLVED that this Council proceed into Closed Session at 8:30 p.m. to consider the following subject matter in accordance with the Municipal Act Section 239(2):

b) **personal matters about an identifiable individual, including municipal or local board employees;**

CD.

Discussed Administrative & Treasury Assistant position.

#23-49
Moved by: Derek Hansen
Seconded by: Adam Chevis
“RESOLVED that this Council come out of Closed Session at 8:43 p.m. and continue its Regular Council Meeting.”

CD.

#23-50
Moved by: Adam Chevis
Seconded by: Parker Brockelbank
“RESOLVED that we offer the position of Administrative & Treasury Assistant to Michela Spurway with a potential start date of Monday February 13, 2023.”

CD.

- 12. Correspondence
 - a) Central Algoma Intermediate School – Skating Program
#23-47
Moved by: Derek Hansen
Seconded by: Parker Brockelbank
“RESOLVED that we contribute \$100.00 to the extracurricular program for the Grade 7/8 at Central Algoma Intermediate School for Skating.”
CD.
 - b) Township of Brudenell Lyndoch and Raglan RE: OMAFRA Ontario Wildlife Damage Compensation Program administrative fee.
Received as information.
 - c) HNCEA – Effective Succession Planning for Small Business – Town of Bruce Mines
Received as information.
 - d) Sandra Findlay Retirement – January 25, 2023
Received as information.
- 13. Mayor & Councillors Comments
- 14. Passing of Confirmatory By-law
#23-51
Moved by: Derek Hansen
Seconded by: Adam Chevis
“RESOLVED that we pass By-law #23-2171 being a by-law to confirm the proceedings of the meeting of Council held on January 24, 2023.”
CD.
- 15. Adjournment
#23-52
Moved by: Parker Brockelbank
Seconded by: Derek Hansen
“RESOLVED that this Council shall now adjourn to February 7, 2023 at 7:00 p.m. or until the call of the chair.”
CD.

THAT these minutes be accepted this _____ day of _____ 2023.

MAYOR

CLERK ADMINISTRATOR