

REGULAR MINUTES
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
TUESDAY JANUARY 10, 2023
7:00 P.M. –Council Chambers

Land Acknowledgement: We acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, and the Historic Metis Council.

Mayor: Lynn Watson

Council: Adam Chevis, Shelly Bailey, Parker Brockelbank, Derek Hansen

Staff: Lacey Kastikainen

1. Call Meeting to Order
#23-1
Moved by: Parker Brockelbank
Seconded by: Derek Hansen
“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.
CD.
2. Declaration of Pecuniary Interest
3. Adoption of Agenda

#23-2
Moved by: Derek Hansen
Seconded by: Parker Brockelbank
“RESOLVED that we adopt the agenda as presented/amended”
CD.
4. Adoption of Minutes of Previous Meeting
#23-3
Moved by: Parker Brockelbank
Seconded by: Derek Hansen
“RESOLVED that the Minutes of Council held on December 13, 2022 be accepted as presented.”
CD.
5. Delegations/Public Presentation
6. Staff & Committee Reports
 - a) Road Supervisor
-Winter works
Working with both plow trucks to divide plowing for this year which enables us to cover all of our roads including sanding within 5-6 hours depending on snow fall. Grader is still being used in the village, large parking areas and landfill. A complete round takes between 7-8 hours.
Backhoe was down for a day on December 28, 2022 due to rusted battery terminals, back up and running by end of day.
Grader was repaired for wires shorting a control module by Cat mechanic.
400 tonnes of sand used to end of December 2022
-Cottage Road
Sand boxes were built and placed at the bottom of the first big hill and a second one placed at the top of the hill near 184 Cottage Road. The boxes have been refilled since. We will see how this winter season goes and will continue to provide sand to fill these sand boxes.
Received quote from Stobie Mechanical to sand Cottage Road - \$200.00 per trip and we supply the sand.
-Landfill
Garbage push was completed on January 3rd, 2023 after a very busy holiday season with winter works.
 - b) Leisure Services Coordinator
-Sportsplex:
December rentals went well, and the holiday skates were well attended.
Youth Hockey program to begin January 14th and currently have 18 registered participants.
Aerodynamics has been contacted to install a roof on the timekeepers box this month, and new heater purchased.
Work on the “ice cube” will begin when weather conditions permit for the outdoor rink.
Leisure Services Coordinator recommended to develop a helmet policy to present to council.
-NOHFC Roof Replacement Application second phase
We have successfully moved on to the second phase of the NOHFC roof replacement application.
#23-4
Moved by: Derek Hansen
Seconded by: Parker Brockelbank

“RESOLVED that we approve and authorize the application to NOHFC for the Sportsplex Roof Project #7510162 and commit cash contributions in the amount of \$129,799.00 for our 25% portion of the overall project cost of \$519,193.00, as well as commit to cover any cost overruns, if any are incurred.”

CD.

-Echo Bay Hall

New stoves were delivered on January 10, 2023. Need to arrange to have the old stove removed.

#23-5

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we authorize the Leisure Services Coordinator to hire The Plumbers to tie into the existing propane line with two connections for the new stoves at the Echo Bay Hall.”

CD.

#23-6

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we authorize the Leisure Services Coordinator to advertise the old Echo Bay Hall stove for sale with no minimum bid.”

CD.

-Tower Lake Cabin

There was a break in at the shed located at the Tower Lake Cabin, nothing was stolen, and the door and latch needed repair and new locks installed.

-Old Boardwalk

Still too wet to get in for removal, will continue monitoring water and freezing conditions for favorable environment to remove old boardwalk.

-Hydro One Grant

#23-7

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we authorize the Leisure Service Coordinator to apply for funding through the Energizing Life Community Fund by Hydro One to support seniors programming.”

CD.

-Student Grants

Student grant applications to be submitted in January 2023.

#23-8

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we authorize the Leisure Services Coordinator to apply for 6 Summer Students for 2023. 1 Museum/Lending Library Assistant, 2 Recreation Assistants, 1 Park Maintenance Labourer, 1 Recreational Activities Counsellor, and 1 Office Administration Assistant.”

CD.

c) Fire Chief

-Emergency Calls

CO Alarm with CO present in Village of Echo Bay

-Fire Hall Maintenance

Items this year to include front and back man door replacement, garage door seals and interior light fixtures.

-Equipment Maintenance

All equipment in good working order. Looking at possible upgrades to SCBA units to meet NFPA standards. Still waiting on 6 bunker gear and defibrillator unit.

-Training

Month of January will focus on recertification in First Aid and CPR and completion of First Response Medical Training.

-Personnel – Nothing to report

-Ongoing Business

New AED Unit still on backorder. Total of 9 bunker gear awaiting delivery, 3 since January 2022.

#23-9

Moved by: Parker Brockelbank

Seconded by: Derek Hansen

“RESOLVED that we accept the reports from the Road Super, Leisure Services Coordinator and Fire Chief as presented.”

CD.

d) Treasurer's Report

e) Cemetery Board

- f) Planning Board
 - Next meeting January 17th at 7pm, all regular meetings to take place on fourth Tuesday of month
- g) Police Services Board
 - R.I.D.E. Grant – Transfer Payment Agreement #23-10
 - Moved by: Derek Hansen
 - Seconded by: Parker Brockelbank
 - “RESOLVED that we authorize the Mayor and Clerk to sign the Ontario Transfer Payment Agreement with His Majesty the King in right of Ontario as represented by the Solicitor General. (R.I.D.E. Transfer Payment Agreement)”

CD.

- h) Algoma District Services Administration Board
 - Board Appointment & Election Meeting – Report
 - Mayor Watson was re-elected, next meeting to take place virtually
- i) Algoma District Municipal Association
- j) Landfill/Recycling
- k) Sewer and Water
 - Echo Bay WTP UPS Failure
 - Incident occurred at the WTP where the UPS failed and caused the facility to stop producing water on December 23, 2022. The facility operator had to manually monitor for chlorine and was only able to do so at 15-minute intervals and not at the prescribed 5-minute intervals until another operator was on site to take the residuals at the required 5-minute intervals. We did not at any time have any unsafe water and this clerical non-compliance incident has been reported to the Ministry of Environment, as required.

7. By-Laws

- #22-2162 Retention By-law
- #23-11
- Moved by: Parker Brockelbank
- Seconded by: Derek Hansen
- “RESOLVED that we give By-law #22-2162 its third and final reading”

CD.

- #22-2163 Appoint Officers for the Term 2023-2026
- #23-12
- Moved by: Derek Hansen
- Seconded by: Parker Brockelbank
- “RESOLVED that we give By-law #22-2163 its third and final reading”

CD.

- #23-2166 Appointment of CEMC & Alternates
- #23-13
- Moved by: Parker Brockelbank
- Seconded by: Derek Hansen
- “RESOLVED that we authorize the Clerk to draft By-law #23-2166 being a By-law to appoint Tiffany Fleming as the Community Emergency Management Coordinator & Lacey Kastikainen & Lynne Duguay as Alternate Community Emergency Management Coordinators.”

CD.

- #23-14
- Moved by: Parker Brockelbank
- Seconded by: Derek Hansen
- “RESOLVED that we give By-law #23-2167 its first and second reading.”

CD.

- #23-15
- Moved by: Shelly Bailey
- Seconded by: Adam Chevis
- “RESOLVED that we give By-law #23-2167 its third and final reading.”

CD.

8. Unfinished Business

9. New Business

- a) Confirm council and budget meeting dates for 2023

- Date will be the first and third Tuesday's starting in February with one meeting in August and one Meeting in December to be decided at a future date.
- Budget Meetings to be confirmed at a future date.

- b) Zoning by-law/planning update – Quote discussion
 - Quotes for general planning services as well as the development of a new comprehensive zoning by-law were provided for informational purposes.
- c) Date for joint meeting with Laird – Proposed for February 1st at 7:00pm, Bar River Hall
 - Joint meeting with Laird to take place as proposed. Feb 1, 2023 at 7pm – Bar River Hall.
- d) Laird Fire Agreement Renewal
 - To be discussed at Feb 1, 2023 joint meeting with Laird council.
- e) Administrative & Treasury Assistant Position – Potential interview dates/council recommendation
 - Interviews to be scheduled for January 19th, with recommendation to council for January 24, 2022 regular council meeting.
- f) Algoma Power approval & agreement letters – Iron River Road
 - Connection plan approval letters from the Township for Mike Hunter, and Laurier Dinelle are being requested and are required by Algoma Power prior to connecting their power service. As the service for Laurier Dinelle goes under Iron River Road an agreement with Laurier Dinelle, regarding the cost of installation, repairs, locates, and future financial obligations are that of Laurier Dinelle will be required prior to the municipality approving the connection plans.

#23-16

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we authorize the Mayor and Clerk to sign an agreement with Laurier Dinelle to allow him to place an underground power line under Iron River Road.”

CD.

- g) 2023 Northern Clerk's Forum – March 1-2, 2023

#23-17

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we authorize the Clerk and Deputy Clerk to participate virtually in the 2023 Northern Clerk's Forum on March 1-2, 2023.”

CD.

- h) Dr. H.S. Trefry/Seniors and Persons with Disabilities Representative – Application Review

#23-18

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we support Jean Rickaby as our area representative for the Seniors and Persons with a Disability Advisory Committee that works with the Dr. H.S. Trefry Memorial Centre for the 2022-2026 term.”

CD.

- i) Algoma Power – Line Clearing and Brush control within municipal right of ways.

#23-19

Moved by: Derek Hansen

Seconded by: Parker Brockelbank

“RESOLVED that we do not agree to the use of a government-approved herbicide that may be applied by trained and licensed professionals during line clearing and brush control for Algoma Power Inc.'s Vegetation management work along power lines that cross municipal property.”

CD.

- j) Algoma Public Health – Board of Health Appointments

-No one has come forward from our area yet to submit their name for the Algoma Public Health board appointee.

- k) Building Permits

10. Presenting, Referring or Passing of Account

11. Closed Session-Permissive

RESOLVED that this Council proceed into Closed Session at p.m. to consider the following subject matter in accordance with the Municipal Act Section 239(2) :

- a) the security of the property of the municipality or local board;
- b) personal matters about an identifiable individual, including municipal or local board employees;
- c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- d) labour relations or employee negotiations;

- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- g) a matter in respect of which a council, board committee or other body may hold a closed meeting under another Act;
- h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of person, or organizations
- j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

12. Correspondence

- a) MTO Response – Re: Highway 638 (Echo Bay carwash)
-Received as information: a preliminary drainage and hydrology report was completed by the Ministries design and engineering branch. The MTO will be retaining an engineering firm to complete a detailed design assignment for construction as early as 2026, pending funding and approvals. In the interim ministry staff and maintenance contractor staff will continue to monitor the location and address any concerns should they arise until permanent repairs can be made.
- b) Ministry of Municipal Affairs and Housing – Bill 109 The More Homes for Everyone Act 2022
-Received as information
- c) Northumberland County et al. – RE: Opposition to Bill 23 More Homes Built Faster Act 2022
-Received as information
- d) Town of Cobourg et al. – RE: Opposition to Bill 3 – Strong Mayors, Building Homes Act
-Received as information
- e) Minister of Northern Development – Letter of Congratulations
-Received as information

13. Mayor & Councillors Comments

14. Passing of Confirmatory By-law
#23-20

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we pass By-law #23-2167 being a by-law to confirm the proceedings of the meeting of Council held on January 10, 2023.”

CD.

15. Adjournment

#23-21

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that this Council shall now adjourn to January 24, 2023 at 7:00 p.m. or until the call of the chair.”

CD.