

REGULAR MINUTES
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
TUESDAY MARCH 1, 2022
7:00 P.M. –In Person
ZOOM Public Phone #1-647-374-4685 Meeting ID#7257536871 Passcode #665410

Mayor: Lynn Watson

Council: Shelly Bailey, John Bucknell, Adam Chevis, Lynn Orchard-ZOOM

Staff: Lynne Duguay, Brenda Barbarie, Lacey Kastikainen, Trisha Daynard

1. Call Meeting to Order
#22-58
Moved by: John Bucknell
Seconded by: Shelly Bailey
“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.”
CD.
2. Declaration of Pecuniary Interest
3. Adoption of Agenda
#22-59
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we adopt the agenda as amended.”
CD.
4. Adoption of Minutes of Previous Meeting
#22-60
Moved by: Shelly Bailey
Seconded by: John Bucknell
“RESOLVED that the Minutes of Council held on February 15, 2022 and Special Meeting of Council held on February 22, 2022 be accepted as presented.”
CD.
5. Delegations/Public Presentation
6. Staff & Committee Reports
 - a) Road Supervisor
 - Winter Works
All operations normal. Following standard plowing practices. Currently applied 726 tonnes of sand to township roads. Steamed culvert on End Side Rd. Feb. 7th & 23rd.
 - Spring Rentals
Confirmed backhoe sweeper for last week of April (\$1,400.00).
Confirmed availability of 10 ton wheeled excavator rental for month of May to be used for ditching and roadside brush clearing. Road Super to confirm where the ditching is going to be taking place in 2022 and what roads are being brushed for the March 15 meeting.
 - Upcoming Training
Fuel handling (new regulations requiring course for all employees with access to fuel tanks) \$400.00 per person. We have 3 employees that will require this training.
 - Hwy 17B Construction Work-Miller Paving Request
#22-64
Moved by: Adam Chevis
Seconded by: Shelly Bailey
“RESOLVED that we authorize the Clerk to send a letter to Miller KSSM 2020 Group Inc. stating the Council for the Township of Macdonald, Meredith & Aberdeen Additional is in favour of their request to not put a temporary asphalt surface on Hwy 17B between the Echo Bay Bridge and the Hwy 638 intersection prior to the long weekend in May and to leave that section granular with the commitment to employ a grader/operator over the long weekend and have a water truck on duty as a method of dust control. Council is also in favour of allowing Miller to work every second Saturday in order to expedite this project which will lead to less interruptions in the busier summer months.”
CD.
Recorded Vote. Councillor Orchard & Bucknell against. Councillor Bailey, Chevis and Mayor Watson voted for.
 - b) Leisure Services Coordinator

-Sportsplex

An under 15 shinny and a 15 and over shinny has been added to the Friday night schedule. Also a preschool skate on Wednesday mornings and an adult only skate on Wednesday afternoons have been added.

The tender for the final phase of the Sportsplex has been sent out by Tulloch and due date is March 18th. A site visit is set up for March 8th. Cages have been made for the windows for the door and one has installed. The other will be installed once the glass has been replaced in the door.

There was an inquiry if the modifications to the timekeeper's box had been completed (with a roof) and if we were planning on insulating it. It is quite cold in there. LSC confirmed there is a heater and she will be looking into this.

-Halls & Sportsplex Rentals

LSC provided information in regard to rentals fees for halls and Sportsplex and comparisons from our area. We have not increased these amounts in many years and with the reopening of the halls now was the time to do it. A final recommendation will be presented at the March 15 Council Meeting.

-Soccer & Softball Rentals

We were contacted by St Joseph Island and we are hoping to run a regular season for both softball and soccer. Registration will hopefully begin March/April.

-Echo Bay's For Sale

The plan is to go ahead with Echo Bay's 4 Sale on Saturday May 7. LSC to contact Shamrock Figure Skating to see if they are still interested in partnering on this event. Planning to begin.

-Teen Program

LSC would like to advertise for teens to come and meet and have discussions in regard to programs or events that they would like to see for this age group. More information to come.

-Seniors Social

LSC would like to plan some sort of senior's social possible weekly with coffee, crafts, cards, whatever folks might want to do. More information to come.

c) Fire Chief

-Activity Report

- Emergency Calls
- Fire Hall Maintenance
- Equipment Maintenance
- Training
- Personnel
- New Business
- Ongoing Business

#22-65

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we accept the reports from the Superintendent of Public Works, Leisure Services Coordinator and Fire chief as presented.”

CD.

d) Treasurer's Report

e) Cemetery Board

f) Planning Board

-Joint Official Plan Draft Copy-Received Friday February 4, 2022.

Meeting to be set up with the 4 Clerks to go over amendments to be sent to Planner

March 22 is next Planning Board Meeting. Planner to be discussing OP at that meeting.

g) Police Services Board

h) Algoma District Services Administration Board

Budget is almost complete and our amount will be increasing ever so slightly. Should have these numbers in time for our budget meeting.

i) Algoma District Municipal Association

-Spring Meeting Date – Saturday April 9 and it will be a virtual meeting.

j) Landfill/Recycling

There was a break in on Saturday Feb. 26 approximately 1:00 a.m. The OPP were doing a drive by and noticed the gate down-turned out they were still in the landfill. OPP called in the City Police Dogs and ERT team and 3 people were charged.

k) Sewer and Water

7. By-Laws

#22-2132 By-law to Appoint Superintendent of Public Works

#22-66

Moved by: Shelly Bailey

Seconded by: John Bucknell

“RESOLVED that we give By-law #22-2132 its third and final reading.”

CD.

#22-2134 Trahan Site Plan Agreement

#22-67

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we authorize the Clerk to draft By-law #22-2134 being a by-law to execute the Site Plan Agreement #22-01 Trahan.”

CD.

#22-68

Moved by: John Bucknell

Seconded by: Shelly Bailey

“RESOLVED that we give By-law #22-2134 its first and second reading.”

CD.

#22-2135 Echo Bay Snow Falcons-MOU

#22-69

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we authorize the Clerk to draft By-law #22-2135 being a By-law to authorize the Mayor and Clerk to enter into a Memorandum of Understanding with the Echo Bay Snow Falcons respecting the use of municipal land for the purpose of OFSC Trails.”

CD.

#22-70

Moved by: Adam Chevis

Seconded by: John Bucknell

“RESOLVED that we give By-law #22-2135 its first and second reading.”

CD.

8. Unfinished Business

9. New Business

a) Business Continuity Plan Update & Discussion

-Share Shed & Community Halls-Open March 1, 2022

b) Echo Bay Snow Falcons -MOU-Memorandum of Understanding-See By-law above

c) Update of Nurse Practitioner Clinic-Echo Bay Satellite Office

d) Budget Meeting Date-March 29-reschedule

Monday March 21 @ 7:00 p.m.

e) Site Plan Agreement-Trahan

-Parking By-law for Bay St-discussion

Clerk to begin the process of drafting a Parking By-law for streets in the Village of Echo Bay.

f) 2022 Farmland Forum-The Future of Farmland Diversification-Online Conference-March 24, 2022
Councillor Bailey may be interested in this webinar.

g) Interview for Part Time Landfill Caretaker & Part Time Arena Caretaker-February 24, 2022

#22-71

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we hire Karen Helkie as the Part Time Arena Caretaker to begin March 2, 2022.”

CD.

#22-72

Moved by: John Bucknell

Seconded by: Adam Chevis

“RESOLVED that we hire Karen Helkie as the Back Up Part Time Landfill Caretaker to begin March 2, 2022.”

CD.

h) Building Permits

#22-73

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we acknowledge the CBO approved building permits to Bucci’s Verdi Banquet Hall Inc. for renovations to add an apartment downstairs and reduce the size of the restaurant for takeout only.”

CD.

10. Presenting, Referring or Passing of Account

11. Closed Session-Permissive
#22-61

Moved by: Adam Chevis

Seconded by: John Bucknell

RESOLVED that this Council proceed into Closed Session at 7:37 p.m. to consider the following subject matter in accordance with the Municipal Act Section 239(2) :

b) personal matters about an identifiable individual, including municipal or local board employees;

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

CD.

Discussed amended Succession Plan.

Discussed a Legal Letter

#22-62

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that this Council come out Closed Session at 8:10 p.m. and continue our Regular Council Meeting.”

CD.

#22-63

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we adopt the Succession Plan as presented.”

CD.

12. Correspondence

13. Mayor & Councillors Comments

14. Passing of Confirmatory By-law
#22-74

Moved by: John Bucknell

Seconded by: Adam Chevis

“RESOLVED that we pass By-law #22-2136 being a by-law to confirm the proceedings of the meeting of Council held on March 1, 2022.”

CD.

15. Adjournment
#22-75

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that this Council shall now adjourn to March 15, 2022 at 7:00 p.m. or until the call of the chair.”

CD.

THAT these minutes be accepted this _____ day of _____ 2022.

MAYOR

CLERK ADMINISTRATOR