

REGULAR MINUTES
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
TUESDAY JANUARY 4, 2022
7:00 P.M. Council Chambers-In Person Meeting
ZOOM Public Phone #1-647-374-4685 Meeting ID#7257536871 Passcode #665410

Mayor: Lynn Watson

Council: John Bucknell, Adam Chevis, Lynn Orchard, Shelly Bailey- (sick)

Staff: Lynne Duguay, Donny Cameron, Andy Roberts

1. Call Meeting to Order
#22-01
Moved by: John Bucknell
Seconded by: Lynn Orchard
“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.”
CD.
2. Declaration of Pecuniary Interest
3. Adoption of Agenda
#22-02
Moved by: John Bucknell
Seconded by: Adam Chevis
“RESOLVED that we adopt the agenda as presented/amended”
CD.
4. Adoption of Minutes of Previous Meeting
#22-03
Moved by: Lynn Orchard
Seconded by: John Bucknell
“RESOLVED that the Minutes of Council held on December 14, 2021 and Special Minutes of Council held on December 20, 2021, be accepted as presented.”
CD.
5. Delegations/Public Presentation
6. Staff & Committee Reports
 - a) Road Supervisor-We welcomed Andrew Roberts to his first Council Meeting.
 - Winter Works
All operations running normal.
 - Winter Rains
With 2 sanding units areas are being covered in half the time.
 - Sand Dome Update
Mike Moore Construction has completed their portion of this project and pulled their trailer out today. The electrical was done yesterday and is ready for the lights. Delivery of the Norseman structure from MSBG is scheduled for Friday with crew and equipment arriving that day as well. Construction will begin as soon as they are able. Should take approximately 1 week.
 - Echo Lake Road Slope Stabilization Project Design
Received project design from Tulloch’s. Suggested going to tender earlier in the year even though construction cannot begin until mid-July. Waiting from approvals from DFO for the Environmental Assessment.
 - Winter Road Agreements-More Discussion
Clerk spoke to insurance representative and if the twp. was to allow individuals to winter maintain roads without an agreement they would have to become twp. employees. We would have to designate these roads as year round maintained roads and they will no longer be considered seasonal roads in our roads inventory. The municipality would be fully responsible year round (which we basically are now anyway). Lonely Lake Rd. and Iron River Rd. are at a standard now they could be maintained. Cottage Road would need some work-it’s too narrow and there is nowhere to put the snow. Other things discussed were-do all the cottages want these roads open year round? Fire protection will now be available year round. Assessed value may go up due to year round accessibility.
 - b) Leisure Services Coordinator
 - Sportsplex
For the month of December our total receivables was \$14,620.00 in rentals and 11 public skates.
 - Holiday Events
Light Contest-we have 6, \$50.00 gift certificates from Home Hardware for community homes that have been recognized for their lighting displays.
The Scavenger Hunt has been very well received again this year and from the feedback we received those who participated really enjoyed it.

-Summer Student Grants

#22-04

Moved by: Adam Chevis

Seconded by: John Bucknell

“RESOLVED that we authorize the Leisure Services Coordinator to apply for 5 Summer Students for 2022. 2 Recreation Assistants, 1 Park Maintenance Labourer, 1 Office Admin Assistant and 1 Museum/Lending Library Assistant.”

The grants will be submitted over the next few weeks.

-Winter Carnival

Once the COVID-19 restrictions are lifted we can make decisions whether we will proceed with a winter carnival or not.

-Final Phase of Sportsplex

We need to begin the tender process for the renovation at the Sportsplex. Clerk to contact Tulloch to finalize the design. We want this work completed prior to the summer program beginning.

c) Fire Chief

-Activity Report

Training has been suspended until after the COVID-19 restrictions are lifted. They will be responding to calls only.

#22-05

Moved by: John Bucknell

Seconded by: Lynn Orchard

“RESOLVED that we accept the reports from the Road Super, Leisure Services Coordinator and Fire Chief as presented.”

CD.

d) Treasurer’s Report

e) Cemetery Board

f) Planning Board

g) Police Services Board

-January 24, 2022 next meeting

h) Algoma District Services Administration Board

i) Algoma District Municipal Association

j) Landfill/Recycling

k) Sewer and Water

-Update on Sewer and Water Capital Accounts

7. By-Laws

#21-2124 Agreement for Winter Maintenance on Cottage Road-Grant Collings

#21-2125 Agreement for Winter Maintenance on Lonely Lake Road (portion)

#21-2126 Agreement for Winter Maintenance on Iron River Road (portion)

8. Unfinished Business

9. New Business

a) Business Continuity Plan Update & Discussion

-January 3, 2022 Premier Ford Announcement

-Close Sportsplex starting January 4, 2022-January 26, 2022

#22-06

Moved by: John Bucknell

Seconded by: Adam Chevis

“RESOLVED that we amend our Business Continuity Plan to reflect Premier Ford’s January 3, 2022 announcement.”

CD.

b) Road Superintendent Position-In Closed (see below)

c) 2022 OMPF Allocation-\$639,000.00 (down \$4,000.00 from 2021)

d) ICIP-Green Funding Stream-Echo Bay Water Treatment Plan Rehabilitation-Unsuccessful

e) FONOM Conference-May 9-11 North Bay

So far still planning an in person conference but we will see what happens with the COVID restrictions.

f) Building Permits

10. Presenting, Referring or Passing of Account

11. Closed Session

#22-07

Moved by: Lynn Orchard

Seconded by: John Bucknell

“RESOLVED that this Council proceed into Closed Session at 7:45 p.m. to consider the following subject matter in accordance with the Municipal Act Section 239(2) :

- b) personal matters about an identifiable individual, including municipal or local board employees;**

CD.

Discussed the Road Superintendent appointment.

#22-08

“RESOLVED that this Council come out of Closed Session at 8:30 p.m. and continue our Regular Council Meeting.”

CD.

#22-09

Moved by: John Bucknell

Seconded by: Lynn Orchard

“RESOLVED that we hire Andrew Roberts as the Road Superintendent to begin Monday January 3, 2022 conditional to all requirements being met.”

CD.

12. Correspondence

13. Mayor & Councillors Comments

Councillor Orchard suggested looking into changing job titles from Road Superintendent to Superintendent of Public Works, Clerk Administrator to CAO-Chief Administrative Officer and Treasurer/Deputy Clerk to CFO Chief Financial Officer. When posting positions we may get a larger pool to choose from. Clerk to look into what the difference would be in the job descriptions as well as responsibilities within the positions. Clerk commented, the work that needs to be done would not change.

14. Passing of Confirmatory By-law

#22-10

Moved by: John Bucknell

Seconded by: Lynn Orchard

“RESOLVED that we pass By-law #22-2128 being a by-law to confirm the proceedings of the meeting of Council held on January 4, 2022.”

CD.

15. Adjournment

#22-11

Moved by: Adam Chevis

Seconded by: John Bucknell

“RESOLVED that this Council shall now adjourn to January 18, 2022 at 7:00 p.m. or until the call of the chair.”

CD.

THAT these minutes be accepted this _____ day of _____ 2022.

MAYOR

CLERK ADMINISTRATOR