

**REGULAR MINUTES**  
**TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL**  
**TUESDAY NOVEMBER 16, 2021**  
**7:00 P.M. Council Chambers-In Person Meeting**  
**ZOOM Public Phone #1-647-374-4685 Meeting ID#7257536871 Passcode #665410**

Mayor: Lynn Watson

Council: John Bucknell, Shelly Bailey, Adam Chevis, Lynn Orchard

Staff: Lynne Duguay, Donny Cameron, Trisha Daynard, Brenda Barbarie

Delegations: Carlo Di Candia-Algoma Insurance, Grant Collings, Kim Case

1. Call Meeting to Order  
#21-384  
Moved by: John Bucknell  
Seconded by: Lynn Orchard  
“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.”  
CD.
2. Declaration of Pecuniary Interest
3. Adoption of Agenda  
#21-385  
Moved by: Shelly Bailey  
Seconded by: Adam Chevis  
“RESOLVED that we adopt the agenda as presented.”  
CD.
4. Adoption of Minutes of Previous Meeting  
#21-386  
Moved by: Lynn Orchard  
Seconded by: John Bucknell  
“RESOLVED that the Minutes of Council held on November 2, 2021, be accepted as presented.”  
CD.

5. Delegations/Public Presentation

7:00 p.m. Carlo DiCandia-Algoma Insurance

Carlo presented the policy renewal for our municipal insurance. It is up 11% which is a lower increase than a lot of municipalities based on the marketplace. We requested a quote on Cyber Insurance.

Carlo also provided us with some things to keep in mind if Council is going to enter into an agreement with individual ratepayers allowing them to winter maintain roads that are designated as seasonal and we only summer maintain them. 1-get the request in writing, 2-enter into a written agreement, 3-make them responsible for any damages to the road that we may have to deal with from their winter maintenance, 4-get legal counsel involved, 5-have the township listed as an additional insurer.

#21-387

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we renew our Insurance Policy with Marsh Canada through Algoma Insurance Brokers Ltd. from December 1, 2021 to November 30, 2022 in the amount of \$63,951.00 + tax.”

CD,

7:30 p.m. Grant Collings & Kim Case-Winter Maintenance of Cottage Road

Mr. Collings had received a letter from the township stating that if he wanted to winter maintain Cottage Road he would have to get permission from Council. He inquired what he had to do to get permission to winter maintain Cottage Road. Clerk is to contact our municipal lawyer and get an agreement drawn up to present to Mr. Collings. Hopefully this can be done by our next Regular Council Meeting on Tuesday December 14, 2021. Some things that have to be considered are: insurance, liability, responsibility for damages etc.

6. Staff & Committee Reports

a) Road Supervisor

-Plowing of Seasonal Roads

Council has requested an agreement be done allowing ratepayers to winter maintain 3 seasonal roads, Cottage Road, Lonely Lake Road and Iron River Road (north)

-Sand Dome

Construction seems to be on schedule. Cement pour taking place tomorrow morning at 6:00 a.m.

-Winter Works

All equipment ready for the season.

-Cold Patching

High Performance (QPR) is now available so they were able to do some cold patching.

-Post for Road Super

“RESOLVED that we authorize the Clerk to post for the Road Supervisor position to be due Friday December 10, 2021 at 4:30 p.m.”

b) Leisure Services Coordinator

-Municipal Buildings-no change

-Sportsplex

Things are going great with rentals filling in and screening procedures working well. Public skating is a welcomed addition with a lot of people coming out to skating. Need to confirm Sportsplex hours over the Christmas Holidays.

-Parade of Lights

We will move forward with the Parade of Lights as planned unless Algoma Public Health puts more restrictions in place in light of the climbing COVID-19 numbers.

-Holiday Events

Holiday Light Contest, Holiday Scavenger Hunt, Santa’s Mailbox went out on Monday November 15. Decorating will begin this week.

-Echo Bay School

#21-394

Moved by: Lynn Orchard

Seconded by: John Bucknell

“RESOLVED that we authorize the use of the ice at the Sportsplex for the Echo Bay Public School to enhance their physical education program to be schedules through the Leisure Services Coordinator.”

CD.

c) Fire Chief

-Activity Report

#21-397

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we accept the reports from the Road Super, Leisure Services Coordinator and Fire Chief as presented.”

CD.

d) Treasurer’s Report

e) Cemetery Board

f) Planning Board

g) Police Services Board

h) Algoma District Services Administration Board

i) Algoma District Municipal Association

j) Landfill/Recycling

k) Sewer and Water

-Capital Cost for New Hook Ups

7. By-Laws

8. Unfinished Business

9. New Business

a) Business Continuity Plan Update & Discussion

-opening of share shed

b) C-Cans By-law Discussion

By-laws were collected from surrounding townships that have setbacks for them, don’t allow them in some zones (summer cottage, shoreline etc.) and limit the number of them per lot (2). Most townships do not have C-Can By-laws. We have not received a lot of complaints in regard to C-Cans. Council has chosen to wait until next year and re-address this discussion.

c) Christmas Hours

#21-398

Moved by: John Bucknell

Seconded by: Lynn Orchard

“RESOLVED that we close on December 24, 2021 at noon and reopen Monday January 3, 2022 at 8:00 a.m. for the Christmas Break.”

CD.

d) Christmas Staff Bonus  
#21-399  
Moved by: Adam Chevis  
Seconded by: Shelly Bailey  
“RESOLVED that we give all full time staff a \$200.00 Christmas Bonus.”  
CD.

e) Resignation Letter for Municipal Trapper  
#21-400  
Moved by: Lynn Orchard  
Seconded by: John Bucknell  
“RESOLVED that we accept the resignation letter from Randy Booth, Municipal Trapper with regret and thank him for his years of service to our community.”  
CD.

f) Building Permits  
#21-401  
Moved by: John Bucknell  
Seconded by: Lynn Orchard  
“RESOLVED that we acknowledge the CBO approved Building Permits to Drew Raisanen-new house, Twp. MMAA-Sand Dome, Michael Nott-shingles, Martti Lemieux-greenhouse, Harri Hakkarainen-garage.”  
CD.

10. Presenting, Referring or Passing of Account  
#21-395  
Moved by: Shelly Bailey  
Seconded by: Adam Chevis  
“RESOLVED that we authorize the Treasurer to pay bills for month of October:  
Invoices: \$312,837.65  
Payroll: \$37,676.34  
Total: \$350,513.99  
CD.

Mayor Watson declared a conflict and left the room.

#21-396  
Moved by: Adam Chevis  
Seconded by: Shelly Bailey  
“RESOLVED that we authorize the Treasure to pay Algoma Ag Centre \$1,140.84.”  
CD.

Mayor Watson joined the meeting.

11. Closed Session-Permissive  
#21-390  
Moved by: Shelly Bailey  
Seconded by: Adam Chevis  
“RESOLVED that this Council proceed into Closed Session at 7:45 p.m. to consider the following subject matter in accordance with the Municipal Act Section 239(2) :  
**b) personal matters about an identifiable individual, including municipal or local board employees.”**  
CD.

Received Road Super Letter of Retirement-Discussion

#21-391  
Moved by: Lynn Orchard  
Seconded by: John Bucknell  
“RESOLVED that this Council come out of Closed Session at 8:00 p.m. and continue our Regular Council Meeting.”  
CD.

#21-392  
Moved by: Shelly Bailey  
Seconded by: Adam Chevis  
“RESOLVED that we accept the Letter of Retirement from Road Super Donny Cameron with a Retirement date of February 28, 2021.”  
CD.

#21-393

Moved by: John Bucknell

Seconded by: Lynn Orchard

“RESOLVED that we authorize the Clerk to post for a Road Superintendent position to be due December 10, 2021 at 4:30 p.m.”

CD.

12. Correspondence

13. Mayor & Councillors Comments

Mayor Watson would like to see some gravel placed around the tennis courts before winter. Pretty wet so we will have to see if the roads department can do this.

14. Passing of Confirmatory By-law

#21-402

Moved by: John Bucknell

Seconded by: Lynn Orchard

“RESOLVED that we pass By-law #21-2123 being a by-law to confirm the proceedings of the meeting of Council held on November 16, 2021.”

CD.

15. Adjournment

#21-403

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that this Council shall now adjourn to December 14, 2021 at 7:00 p.m. or until the call of the chair.”

CD.

THAT these minutes be accepted this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK