

REGULAR MINUTES
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
TUESDAY JULY 06, 2021
7:00 P.M. Council Chambers-In Person Meeting
ZOOM Public Phone #1-647-374-4685 Meeting ID#7257536871 Passcode #665410

Acting Mayor: Lynn Orchard (Lynn Waston-vacation)

Council: Shelly Bailey, John Bucknell, Adam Chevis

Staff: Lynne Duguay, Lacey Kastikainen

Delegations: Auditors-Anthony Rossi, Joal Suraci, Echo Bay Elks-Mike Siemers, Mike Bringleson, Derek Barkely

1. Call Meeting to Order

#21-211

Moved by: John Bucknell

Seconded by: Adam Chevis

“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.”

CD.

2. Declaration of Pecuniary Interest

3. Adoption of Agenda

#21-212

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we adopt the agenda as presented.”

CD.

4. Adoption of Minutes of Previous Meeting

#21-213

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that the Minutes of Council held on June 15, 2021 be accepted as presented.”

CD.

5. Delegations/Public Presentation

7:00 p.m. Anthony Rossi & Joal Suraci-2020 Audit

Joal went over the Draft Financial Statement from the 2020 Audit. No issues.

#21-214

Moved by: John Bucknell

Seconded by: Shelly Bailey

“RESOLVED that we accept the 202 Financial Statements (Draft) from Joal Suraci, auditor, as presented.”

CD.

7:30 p.m.

Echo Bay Elks-Grass Cutting-Mike Bringleson, Derek Barkley, Mike Siemers

Derek Barkley pointed out how the Elks have been a big part of the community for over 50 years and they have been very active in our community offering a lot of events. They have a very small core group of volunteers that are aging and are not able to do their own grass cutting. They do have a summer student that will do the weed wacking but only works 12 hours a week. They are requesting that the township continue doing the “grass cutting” and they will take care of the rest: weed wacking etc. As much as they appreciate the offer of the donation of the lawn mower, they have nowhere to keep it, no one to operate and no means to repair it if this is required. The complaints that we received last year about the grass not being cut when we were behind did not come from the executive and should not have come to Council. Moving forward all communication will come directly from the Elks Executive to Council. Council agreed to continue cutting the grass on the terms that our municipal responsibilities must come first. Will do ballfields and playground area. The reason Council considered donating the lawn mower to the Elks was due to the amount of grass we have to cut and depending on the weather the first part of summer we often get behind. Clerk to draw up a simple agreement with a map confirming what we are prepared to cut. If any changes are required to this agreement both parties must be in agreement.

6. Staff & Committee Reports

- a) Road Supervisor

-Surface Treatment

Was contacted by Elwood Robinson to see if we are ready to do surface treatment. Rd. Super confirmed we are ready. They did not have a date of when they would be here yet.

-Gravel Tender

Gilbertson finished up on June 16.

-Roadside Grass Cutting

First cut not finished yet. Waiting for new window that was broken by a rock. Building a protective cover so this does not happen again.

-Landfill Road

Was paved by Avery Construction on June 23.

-Tennis Courts

Will be installing new temporary entrance and excavating the asphalt as soon as they can find time to do so. Will have to rent a piece of equipment to do this.

-Dust Control

All gravel roads have received an application of calcium.

b) Leisure Services Coordinator

-Summer Students

Recreation Assistant and Office Assistant started on Monday June 28th. All 5 summer students completed the Student Health & Safety Training with Mike Muscat on June 29th.

-Rehabilitation of the Loon Dollar Monument Park

We received 3 tenders for the project at the Loon Dollar Monument Park.

#21-215

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we accept the Tender from Ideal Landscaping in the amount of \$18,000.00 + \$2,340.00 for a total of \$20,340.00 for the Loon Dollar Monument Park Brick Refurbishment Tender.”

CD.

-Grass Cutting

A piece on the grass catcher (part of the fan inside) on the new lawn tractor broke and was repaired on Wed. June 30th under warranty.

-Summer Camps

Planning has begun for the 4 summer camps with 3 running in July and 1 in August. The younger age group, 5-9 years old will meet from 9-noon and the older age group 9+ will meet from 1-4 each day.

-Slo-Pitch & Soccer Skills Programs

Both programs will begin Tuesday July 13. The younger divisions will play softball on Tuesday and soccer on Thursdays and the older division will play soccer on Tuesday and softball on Thursday.

Both will run for 6 weeks.

-NOHFC Grant (Sportsplex)

Part 2 of this grant was submitted and we are hoping to hear in the fall if we are successful. LSC met with Glen Vine and Guy Pelletier from the Ministry to explain and show them the details of our grant. This was very helpful for them to visualize and be prepared to answer any questions the NOHFC Board may have. It was a very positive meeting and in their opinion a good representation of what the funding is for.

-Canada Healthy Communities Initiative Grant

We submitted an application for the Splash pad under this grant and it was submitted on June 25th. We hope to hear by September. If we are successful this project would begin early 2022 and under the terms of the grant must be completed by June 30, 2022. The funding request was for just under \$200,000.00 and it is 100% covered if we are successful.

-Museum/Lending Library Reading Program

Summer Student has been planning the reading program which will be held on Wednesday afternoons and starts on July 21st.

-Hurley Park Tennis Court Concrete Tender Results

#21-216

Moved by: Shelly Bailey

Seconded by: John Bucknell

“RESOLVED that we accept the Tender from EKC Inc. in the amount of \$97,000.00 + \$12,610.00 for a total of \$109,610.00 for the Hurley Park Tennis Court Concrete Slab Tender.”

CD.

#21-217

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we contact Tulloch Engineering to confirm the site grades, the final site preparation and the pouring of the concrete slab to ensure concrete specification requirements are met for the Hurley Park Tennis Court Concrete Slab.”

CD.

Clerk to set up an onsite meeting as soon as Tulloch is available.

c) Fire Chief

-Activity Report

-Fire Hall Maintenance-ongoing

-Equipment Maintenance

Annual Truck Inspections have been completed on all trucks.

-Training

Continue to have in person training on Monday nights. The focus will be catching up on all training items that were put off during the pandemic.

-Personnel

#21-218

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we appoint Cameron Elgie to the Echo Bay & Area Volunteer Fire Firefighter based on recommendation from the Fire Chief and Fire Department conditional on all requirements being met.”

CD.

-Sale of Water from Fire Hydrant at Fire Hall Recommendation

Purchase of Water will now be taken from the Sportsplex and the hydrant at the Sportsplex rather than the Fire Hall. Fire Department to provide the hook up and hose for the hydrant. Sportsplex staff will now oversee this. All other protocols still in place.

#21-219

Moved by: John Bucknell

Seconded by: Shelly Bailey

“RESOLVED that we accept the reports from the Road Super, Leisure Services Coordinator and Fire Chief as presented.”

CD.

- d) Treasurer’s Report
- e) Cemetery Board
- f) Planning Board
 - E2021-10-Applicant Tyler Brown-deferred
- g) Police Services Board
- h) Algoma District Services Administration Board
- i) Algoma District Municipal Association
- j) Landfill/Recycling
- k) Sewer and Water

7. By-Laws

#21-2111 Tax Rate By-law

#21-220

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we give By-law #21-2111 its third and final reading.”

CD.

#21-2113 Zoning By-law Amendment-Stobie Mechanical

#21-221

Moved by: Shelly Bailey

Seconded by: John Bucknell

“RESOLVED that we authorize the Clerk to draft By-law #21-2113 being a By-law to amend Zoning By-law #10-1699 concerning property designated as Lot 3 H-775 in the Township of Macdonald, District of Algoma.”

CD.

#21-222

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we give By-law #21-2113 its first and second reading.”

CD.

#21-223

Moved by: John Bucknell

Seconded by: Shelly Bailey

“RESOLVED that we give By-law #21-2113 its third and final reading.”

CD.

8. Unfinished Business

-Colin Gowlett-easement request

A request for a registered surveyed easement is what Mr. Gowlett is looking for. If Council was to agree to this where exactly would be the best place for the easement to be? Is he going to physically build a road or just a “trail” to his property? Clerk to contact him for further details.

9. New Business

- a) Business Continuity Plan Update & Discussion
We are at STEP 2 in the Reopening Ontario Act. No other changes to date.
Next meeting need to discuss the potential opening of halls, share sheds etc. when Step 3 comes into effect.
- b) COVID-19 Safe Restart Grant Monies Spent to date.
Report has been submitted in regard to monies spent to date. There is about \$14,000.00 left and we are looking at changing all the facets in our municipal buildings to touchless and hand sanitizer dispensers. We hope to have this done before our halls etc. reopen hopefully in the fall.
- c) Echo Bay Elk’s Grass Cutting Letter-see delegation above.
- d) The Ontario Municipal Records Management System (TOMRMS)
#21-224
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we authorize the Clerk to purchase the TOMRMS System being The Ontario Municipal Records Management System in the amount of \$4,000.00 onetime fee and an annual fee of \$350.00.”

CD.

- e) Building Permits
#21-225
Moved by: Shelly Bailey
Seconded by: John Bucknell
“RESOLVED that we acknowledge the CBO authorized Building Permits to Antonello Iannelli-new porch, Tiffany Connell-shingles, Chuck Jones-storage shed, Joan Spin-fence, Patrick Laports & Tamara Behrens-fence, Phil & Lynne Duguay-unfinished garage, Steve Mariotti-shingles on garage.”

CD.

10. Presenting, Referring or Passing of Account

11. Closed Session

- #21-227
Moved by: Adam Chevis
Seconded by: Shelly Bailey
RESOLVED that this Council proceed into Closed Session at 9:10 p.m. to consider the following subject matter in accordance with the Municipal Act Section 239(2) :
e) **litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;**

McCarrel Lake Road Extension

- #21-228
Moved by: John Bucknell
Seconded by: Shelly Bailey
“RESOLVED that this Council come out of Closed Session at 9:35 p.m. and continue our Regular Council Meeting.”

CD.

Clerk directed to contact Municipal Lawyer for some clarification.

12. Correspondence

- a) Township of The Archipelago-Support 9-8-8 Crisis Line
#21-226
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we support the Township of Archipelago in endorsing the Federal Government to adopt 9-8-8 as a National 3-digit suicide and crisis hotline.”

CD.

13. Mayor & Councillors Comments

14. Passing of Confirmatory By-law
#21-229
Moved by: Shelly Bailey
Seconded by: John Bucknell
“RESOLVED that we pass By-law #21-2114 being a by-law to confirm the proceedings of the meeting of Council held on July 6, 2021.”

CD.

15. Adjournment
#21-230
Moved by: Adam Chevis
Seconded by: Shelly Bailey
“RESOLVED that this Council shall now adjourn to July 20, 2021 at 7:00 p.m. or until the call of the chair.”

CD.

THAT these minutes be accepted this _____ day of _____ 2021.

ACTING MAYOR

CLERK ADMINISTRATOR