

REGULAR MINUTES
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
TUESDAY DECEMBER 8, 2020
7:00 P.M. COUNCIL CHAMBERS & TELECONFERENCE
Conference # 1-855-343-6177 Conference ID 6677865

Mayor: Lynn Watson

Council: John Bucknell, Shelly Bailey, Lynn Orchard, Adam Chevis

Staff: Lynne Duguay, Brenda Barbarie, Donny Cameron, Trisha Daynard

Delegation: Carlo DiCandia-Algoma Insurance, Anthony Rossi, Joal Suraci-Auditor

1. Call Meeting to Order
#20-345
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.”
CD.

2. Declaration of Pecuniary Interest

3. Adoption of Agenda
#20-346
Moved by: John Bucknell
Seconded by: Lynn Orchard
“RESOLVED that we adopt the agenda as presented.”
CD.

4. Adoption of Minutes of Previous Meeting
#20-347
Moved by: Adam Chevis
Seconded by: Shelly Bailey
“RESOLVED that the Minutes of Council held on November 17, 2020 and Special Meeting of Council on December 1, 2020 be accepted as presented.”

5. Delegations/Public Presentation

7:00 p.m. Carlo DiCandia-Insurance Policy Renewal
A presentation was made in regard to the changes in our policy. Increase in property limits. Overall program premium increase of 20% which is attributed to market place conditions. The hard market is upon us and is expected to last 1-2 years. The increase is most significant at the beginning so hopefully next renewal will not be as much. Most significant changes is the deductible from \$5,000.00 to \$10,000.00, vehicle deductible went from \$2,500 to \$5,000.00 and property deductible went from \$2,500.00 to \$10,000.00. Excluded from the policy is the closed landfill on Gamble Road (pollution and liability only), COVID-19 claims, and Cyber. Options were provided to purchase additional insurance for the excluded items.
#20-348
Moved by: Lynn Orchard
Seconded by: John Bucknell
“RESOLVED that we renew our Insurance Policy with Marsh through Algoma Insurance Brokers Ltd. from December 1, 2020 to November 30, 2021 in the amount of \$57,599.00 + tax.”
CD.

- 7:30 p.m. Anthony Rossi-Draft 2019 Financial Statements
The Draft 2019 Financial Statements were presented to Council. Anthony explained the delay in this presentation due to COVID-19 pandemic. We are in better financial position in 2019 that we were in 2018. Everything looks good with no concerns.
#20-349
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we accept the 2019 Financial Statements (draft) from Anthony Rossi, auditor as presented.”
CD.

6. Staff & Committee Reports

a) Road Supervisor

-Landfill Road

Mayor Watson, Councillor Orchard and Road Super met with Ed Karhi & Tim Amelotte met on site Wednesday Dec. 2nd and discussed issues and concerns with the rebuild of the road. Karhi has agreed to add more "A" gravel to widen narrow area's and is to have a proposal on the concerns the township has in regard to the way the road was built.

Karhi has not come back to widen the road which is supposed to be done yet this year. New gravel that was brought last week would not have passed as "A" gravel. WE need to get the gravel in now and widen it while the weather is holding out. Proposal needs to be amended to state widening of road to happen this year.

#20-352

Moved by: Lynn Orchard

Seconded by: John Bucknell

"RESOLVED that we test the Granular A gravel that is being used for the Landfill road Rebuild. Have Tulloch get a sample to do a sieve analysis."

CD.

#20-353

Moved by: John Bucknell

Seconded by: Lynn Orchard

"RESOLVED that we pay Karhi Contracting Inc. 50% of the contract price (\$55,878.50), once the road is widened, for the Rebuild of the Landfill Road and hold the rest until the completion of the project in 2021."

CD.

-Winter Sand

We will be able to get sand from Ferrovia this winter but will need to load it with our own equipment. Further discussions with Garden River First Nations to supply winter sand are not required for this season.

-Arena Drain

Drain was repaired in the ice resurfacers room. Drain pipe was collapsed and plugged with debris that gets dumped down the drain. New drainage pipe was installed in a hard casing to prevent crushing and collapsing.

Right Way Sports has parked a motorhome within the municipal right of way on Watson Road and is causing some visibility issues for vehicles coming out of the municipal garage. Councillor Orchard spoke to owner and requested it be moved as soon as possible.

b) Leisure Services Coordinator

-Memorial Park

New composite fence has been installed and looks great.

-Halls

Halls will remain closed until the new year and we will reassess then. Caretakers are checking on halls 3 times a week. Sylvan Valley Hall deck has been repaired by Home Hardware.

-Parade of Lights

#20-354

Moved by: John Bucknell

Seconded by: Lynn Orchard

"RESOLVED that we close Pioneer Road on Saturday December 12, 2020 to one way traffic only from 5:00 p.m.-9:00 p.m. for the "Frozen" Parade of Lights."

CD.

-Christmas Light Contest & Scavenger Hunt

Looking for decorated homes to register for the lighting contest. Laird Township will be participating in this contest with us and have split the cost of the prizes.

-Sportsplex

#20-355

Moved by: Adam Chevis

Seconded by: Shelly Bailey

"RESOLVED that we post for a Part Time Arena Caretaker. Resumes due Tuesday December 22, 2020 at 4:30 p.m."

CD.

4 Public Skates have been scheduled for over the holidays with strict rules of only 25 people on the ice at one time, physical distancing from those other than in your household, and masking. More discussion in January if we are going to continue open skates and possibly shinny.

#20-356

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we authorize the Leisure Services Coordinator to make arrangements with DC Communications for a cell booster to be located at the Sportsplex.”

CD.

The holiday schedule for rentals has been set up and times blocked to prevent too long of days. Rentals are being accepted until December 21 then the schedule will be finalized for over the holidays.

-Repairs on Lending Library/Museum & Echo Bay Hall

These jobs are getting finished up for this year. Painting will have to wait until spring. A portion from the tender will be held back for this and a 10% overall holdback until the jobs are completed.

c) Fire Chief

-Activity Report

Hoping to complete the Fire Hall maintenance by end of year.

No equipment maintenance items to report

Looking forward to finishing out this year with online training and hopefully starting a new one with normal in person training. Will move forward with a COVID response plan for approval in 2021.

No personnel issues to report.

#20-357

Moved by: Lynn Orchard

Seconded by: John Bucknell

“RESOLVED that we accept the reports from the Road Super, Leisure Services Coordinator and Fire Chief as presented.”

CD.

d) Treasurer’s Report

e) Cemetery Board

f) Planning Board

g) Police Services Board

-Nov. 30th meeting report

Good Meeting. Traffic tickets down due to retirement of Officer.

h) Algoma District Services Administration Board

i) Algoma District Municipal Association

j) Landfill/Recycling

k) Sewer and Water

-OCWA Meeting December 17, 2020-Conference Call

-Adoption of Updated Drinking Water Financial Plan

Kresin Engineering in the process of updating this plan.

7. By-Law

#20-2091 R.I.D.E. Transfer Payment Agreement

#20-358

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we authorize the Clerk to draft By-law #20-2092 being a By-law to authorize the Mayor & Clerk to sign an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of the Solicitor General. (R.I.D.E Transfer Payment Agreements).”

CD.

#20-359

Moved by: John Bucknell

Seconded by: Shelly Bailey

“RESOLVED that we give By-law #20-2092 its first and second reading.”

CD.

#20-360

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we give By-law #20-2092 its third and final reading.”

CD.

8. Unfinished Business

9. New Business

a) Business Continuity Plan Update & Discussion

Only update is 4 scheduled open skates over the holidays. Maximum of 25 people on the ice at one time. Must physical distance from you immediate family.

- b) Emergency Information Officer Resolution
#20-361
Moved by: Lynn Orchard
Seconded by: John Bucknell
“RESOLVED that we appoint Lynne Duguay-Clerk Administrator as the Emergency Information Officer for the purpose of our Emergency Management Plan.”
CD.
- c) Two Horse Lake Rd (Forest Access Rd.)
#20-362
Moved by: John Bucknell
Seconded by: Lynn Orchard
“RESOLVED that we amend our 911 mapping and assign Forest Access Road the name Two Horse lake Road as identified by the Ministry of Natural Resources. This is a “forest access road” not a municipal road and does not receive municipal maintenance.”
CD.
- d) Huron North Community Economic Alliance-Leepfrog Support Letter
Clerk to invite a representative from Leepfrog and HNCEA to our January 5th Regular Council Meeting to get more information.
- e) Dr. Trefry Centre Board Volunteer Application
#20-363
Moved by: John Bucknell
Seconded by: Lynn Orchard
“RESOLVED that we send a Thank You Card to Girlie Collins for her many years as our area representative on the Dr. Trefry Centre.”
CD.
- #20-364
Moved by: Adam Chevis
Seconded by: Shelly Bailey
“RESOLVED that we support Jean Rickaby as our area representative for the Dr. Trefry Centre to begin January 1, 2021.”
CD.
- f) Municipality of Huron Shores-Community Owned Regional Broadband Network-Update
- g) Staff Christmas Bonus
#20-365
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we give all full time staff a \$100.00 Christmas bonus.”
CD.
- h) Building Permits
#20-366
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we acknowledge the Chief Building Official approved building permits to Ashley Alton-replace windows, doors & siding and Lisa Miller-new shingles.”
CD.
10. Presenting, Referring or Passing of Account
#20-350
Moved by: Adam Chevis
Seconded by: Shelly Bailey
“RESOLVED that we authorize the Treasurer to pay the bills for November 2020:
Invoices: \$189,536.52
Payroll: \$36,512.21
Total: \$226,048.73
CD.
- Mayor Watson declared a conflict on the following resolution and left the room.
#20-351
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we authorize the Treasurer to pay Algoma Ag Centre \$1,150.62.”
CD.

11. Closed Session-Permissive
#20-367
Moved by: Adam Chevis
Seconded by: Shelly Bailey
RESOLVED that this Council proceed into Closed Session at 9:47 p.m. to consider the following subject matter in accordance with the Municipal Act Section 239(2) :
- b) **personal matters about an identifiable individual, including municipal or local board employees;**
 - d) **labour relations or employee negotiations;**

CD.

Discussed employee wage increases and other items from the Staff meeting last week.

- #20-368
Moved by: Adam Chevis
Seconded by: Shelly Bailey
“RESOLVED that this Council come out of Closed Session at 10:40 p.m. and continue our Regular Council Meeting.”

CD.

- #20-369
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we amend the Human Resources Policy Section 5 “Bereavement and Compassionate Leave” Section1, to include Aunts and Uncles, 1 Bereavement Day.”

CD.

- #20-370
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we approve a 3% increase for all full time staff including the Chief Building Official for 2021.”

CD.

- #20-371
Moved by: John Bucknell
Seconded by: Adam Chevis
“RESOLVED that we approve a 1.5% increase for Council for 2021.”

CD.

- #20-372
Moved by: John Bucknell
Seconded by: Shelly Bailey
“RESOLVED that we approve a 1.4% increase for all part time staff other than hall caretaker who is still on probation.”

CD.

- #20-373
Moved by: Shelly Bailey
Seconded by: John Bucknell
“RESOLVED that under the Employment Standards Act it states “managers and supervisors do not qualify for overtime if the work they do is managerial or supervisory. As of January 1, 2021 the Road Supervisor position will be paid a 47 hour week based on average overtime and will no longer accumulate overtime.”

CD.

- #20-374
Moved by: Adam Chevis
Seconded by: Shelly Bailey
“RSOLVED that under the Employment Standards Act it states “managers and supervisors do not qualify for overtime if the work they do is managerial or supervisory. As of January 1, 2021 the Clerk Administrator position will be paid a 44 hour week based on average overtime and will no longer accumulate overtime.”

CD.

12. Correspondence
- a) FONOM Annual Conference Virtually-information only
 - b) Township of Essa-Bill 229-Protect, Support and Recover from COVID-19 Act-Conservation & Authorities Act-information only
 - c) Region of Peel-Property Tax Exemptions for Veteran Clubs-information only

13. Mayor & Councillors Comments
Mayor Watson requested we send a congratulatory card to Sunnybrook Farms for their award they won from the Northern Ontario Business Awards.

At our meeting in January Mayor Watson will look at moving Councillors to new Committees and Boards.

Councillor Orchard discussed the new fibre optic line that is going through Sylvan Valley to the Lonely Lake Tower. This line will not assist any households along Hwy 638.

Councilor Orchard also voiced his disappointment in MTO and the lack of response that we have gotten in regard to the Health & Safety issue on Hwy 638 along the corduroy.

Information was sent, pictures and videos, to MPP Mike Mantha’s office in regard to this issue and they are working on our behalf on it.

- 14. Passing of Confirmatory By-law
#20-375

Moved by: John Bucknell

Seconded by: Lynn Orchard

“RESOLVED that we pass By-law #20-2093 being a by-law to confirm the proceedings of the meeting of Council held on December 8, 2020.”

CD.

- 15. Adjournment
#20-376

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that this Council shall now adjourn to January 5, 2021 at 7:00 p.m. or until the call of the chair.”

CD.

THAT these minutes be accepted this _____ day of _____ 2021.

MAYOR

CLERK ADMINISTRATOR