

REGULAR MINUTES
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
TUESDAY MAY 19, 2020
7:00 P.M. TELECONFERENCE
Conference # 1-855-343-6177 Conference ID 6677865

Mayor: Lynn Watson-CC

Council: Lynn Orchard, John Bucknell, Shelly Bailey, Adam Chevis-Teleconference

Staff: Lynne Duguay, Brenda Barbarie-CC, Donny Cameron, Cindy Findlay, Matt Jarrell-Teleconference

1. Call Meeting to Order
#20-144
Moved by: Lynn Orchard
Seconded by: John Bucknell
“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.”
CD.
2. Declaration of Pecuniary Interest
3. Adoption of Agenda
#20-145
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we adopt the agenda as presented/amended”
CD.
4. Adoption of Minutes of Previous Meeting
#20-146
Moved by: John Bucknell
Seconded by: Lynn Orchard
“RESOLVED that the Minutes of Council held on May 5, 2020 and Special Minutes of Council held on May 12, 2020 be accepted as presented.”
CD.
5. Delegations/Public Presentation
6. Staff & Committee Reports
 - a) Road Supervisor
 - Truck 12-5 (Plow Truck)
Truck was back on Wed. May 13 and is working good. The hoist was replaced and the antifreeze lead was repaired. Expecting around \$13-14,000.00 invoice.
 - Echo Lake Road Culvert Repair
Repair was completed on May 5.
 - Dodge Pick up
Was taken out of service on May 12, water pump was gone.
 - Load Reduction
Load restrictions were lifted today on all our roads and signs were taken down.
 - Seasonal Roads
Were graded before the long weekend.
 - Dust Control
Was applied after grading was done prior to long weekend.
 - Traffic Counts
Were completed on May 12 & 14 with results attached. All the roads are a Class 5 with a 60 km p/h speed limit other than Bar River Road which is a Class 4 with an 80 km p/h speed limit. We exceed the Minimum Maintenance Standards.
 - b) Leisure Services Coordinator
 - COVID-19 Pandemic
Barricade removed from the bird viewing platform at end of Lake St. on May 11, 2020.
 - Sportsplex
Letters were sent out for ice rentals for next season. Ice was out of the arena as of May 7, 2020 with a little bit of water to be shop vac out. Front doors were repaired on May 12, 2020.

-Echo Bay Hall

Generator required antifreeze to be topped up. Working fine now.

-Sylvan Valley Hall

Hall has been painted, ceiling and walls and trim. A door was made for access under the hall to keep critters out.

-Trans Canada Trail Project-Code #103340

#20-147

Moved by: Adam Chevis

Seconded by: John Bucknell

“RESOLVED that we authorize the Mayor and Clerk to sign the Trans Canada Trail Project #103340 Contribution Agreement and confirm that we will be proceeding with this project this year.”

CD.

-ICIP Grant (Sportsplex Upgrades)

Hope to hear later this summer if we are successful with this grant.

-Summer Students

We did not receive a Museum/LL student this year. Waiting to hear in regard to the other summer students.

-Events-Discussion

#20-148

Moved by: Shelly Bailey

Seconded by: Lynn Orchard

“RESOLVED that we cancel the Kids Ball Program for the 2020 Season due to the COVID-19 restrictions.”

CD.

#20-149

Moved by: Lynn Orchard

Seconded by: Shelly Bailey

“RESOLVED that we cancel the Echo Bay Extravaganza scheduled for Sunday July 5, 2020 and possibly look at a date in the fall.”

CD.

c) Fire Chief

-Activity Report

One grass fire in Laird Twp.

No fire hall maintenance or equipment maintenance to report.

Training continues to be delivered via the Target Solutions Online Platform. 12 members continue working online to complete the in-class portion of the scheduled June 12 Pumper Operations Course.

Restricted Fire Zone was lifted on Friday May 16 at midnight. Made for quite a rush for fire permits on Friday afternoon.

#20-150

Moved by: Adam Chevis

Seconded by: Lynn Orchard

“RESOLVED that we accept the Road Super, Leisure Services Coordinator and Fire Chief’s reports as presented.”

CD.

d) Treasurer’s Report

e) Cemetery Board

-Meeting May 11, 2020 7:30 p.m. – Report

Meeting was held by Teleconference. Went well. Budget was done to

submit to Council. Cemetery Tour will not be done as a group this year.

Each member will go by themselves and submit their report to the office.

f) Planning Board

g) Police Services Board

-Meeting May 11, 2020 7:00 p.m.-Report

Meeting was held by teleconference and went well. Budget was done to

submit to Council for approval. Provincial Appointee was confirmed, Bill

Shellhorn will be joining the PSB. Orientation to take place over the

summer and he will attend the September meeting.

h) Algoma District Services Administration Board

i) Algoma District Municipal Association

j) Landfill/Recycling

-General Discussion-hours, staffing, share shed, snow fencing, bag tags, landfill identification cards etc.

New landfill identification cards will be made and sent out in the Final Tax Bills in July. Landfill will continue with reduced hours until Provincial Emergency Order is lifted. Share Shed will remain closed until further notice. Mayor Watson and Councillor Orchard reiterated we need to look at garbage pick up.

-Request Letter from Clarkway Construction

Received a request from Clarkway Construction to receive non hazardous contaminated soil from 323 Second Line West. Road Super to go take a look at the soil before Council makes a decision. If it is decent gravel we can stock pile it for cover.

k) Sewer and Water

We will not be reading water meters at end of May. We will send out the sewer and water bills out charging the base amount once again. Once the COVID-19 restrictions are lifted we can do meter reading and get caught up on the usage then.

7. By-Law

8. Unfinished Business

9. New Business

a) Business Continuity Plan Update & Discussion

Plan was updated with the Restricted Fire Zone being lifted and Fire Permits being issued. Brush and burnables will be accepted at the landfill starting Saturday May 23. Part time grasscutter was brought back to work starting May 19, 2020. Parks are open but playground equipment is still off limits. Building Permits can start being processed.

b) Budget 2020 Discussion-Suggested we pass the budget at the June 2, 2020 Regular Council Meeting

Went over the revisions made to the Budget and it will be passed at the June 2 regular council meeting. Clerk to advertise the adoption of the budget in the next newsletter.

c) Leisure Services Coordinator Recruitment-Short list

All 8 candidates that were short listed and contacted are still interested in this position. Look at tentative dates for interviews. COVID-19 restrictions still in place. Look at dates at June 2 Council Meeting.

d) Dog Tags-extend due date until June 30, 2020?

#20-152

Moved by: Shelly Bailey

Seconded by: John Bucknell

“RESOLVED that we extend the due date for dog tags until June 30, 2020.”

CD.

e) Municipal Website Discussion

With the office being closed due to COVID-19 restrictions and the need to update our existing website to allow fillable forms and online payments it is time to revamp our whole website. The need for people to be able to get online fire permits, dog tags, sports registrations, ice rentals, hall rentals etc. and be able to pay for these on line is essential. We need to make our website more user friendly and use it as a more effective tool for us and our ratepayers.

#20-153

Moved by: Lynn Orchard

Seconded by: Shelly Bailey

“RESOLVED that we move forward with the creation of a new website with Mosaic Media/Cavera Inc. to allow online registrations and payments.”

CD.

f) Building Permits
Province is now allowing approvals of building permits again as of May 19, 2020.

10. Presenting, Referring or Passing of Account
#20-151
Moved by: John Bucknell
Seconded by: Adam Chevis
“RESOLVED that we authorize the Treasurer to pay bills for the month of April, 2020:
Invoices: \$263,504.96
Payroll: \$30,086.80
Total: \$293,591.76
CD.
11. Closed Session-Permissive
12. Correspondence
13. Mayor & Councillors Comments
Councillor Bucknell mentioned the barriers at the Echo River Bridge are not very good. Clerk to contact GRFN to see if better ones can be placed there or if we can put some at our end-discuss with Road Super.
Need to post for Provincial Offences Officer/By-law Enforcement Officer-this will go in next newsletter.
14. Passing of Confirmatory By-law
#20-154
Moved by: John Bucknell
Seconded by: Shelly Bailey
“RESOLVED that we pass By-law #20-2074 being a by-law to confirm the proceedings of the meeting of Council held on May19, 2020.”
CD.
15. Adjournment
#20-155
Moved by: Lynn Orchard
Seconded by: Adam Chevis
“RESOLVED that this Council shall now adjourn to June 2, 2020 at 7:00 p.m. or until the call of the chair.”
CD.

THAT these minutes be accepted this _____ day of _____ 2020.

MAYOR

CLERK ADMINISTRATOR