

REGULAR MINUTES
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
TUESDAY MARCH 17, 2020
7:00 P.M. COUNCIL CHAMBER

Mayor: Lynn Watson

Council: John Bucknell, Adam Chevis, Shelly Bailey, Lynn Orchard (participated by phone until 7:20 p.m.)

Staff: Lynne Duguay, Donny Cameron, Cindy Findlay, Matt Jarrell,
David Jackson-CEMC

1. Call Meeting to Order
#20-84
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.”
CD.
2. Declaration of Pecuniary Interest
3. Adoption of Agenda
#20-85
Moved by: John Bucknell
Seconded by: Adam Chevis
“RESOLVED that we adopt the agenda as presented.”
CD.
4. Adoption of Minutes of Previous Meeting
#20-86
Moved by: Adam Chevis
Seconded by: John Bucknell
“RESOLVED that the Minutes of Council Meeting held on March 3, 2020 be accepted as presented.”
CD.
5. Delegations/Public Presentation

7:00 p.m. Diamond/Cloudy/McCarrel Lake Committee-Cindy Elgie
CANCELLED
6. Staff & Committee Reports
 - a) Road Supervisor
 - Load Restrictions
Were put on Tuesday March 10, 2020.
 - Plow Truck Quote
Approximately \$264,000.00 for the same truck we have now. Road super concerned where we are going to put this 2nd plow truck. Does not think we can fit it into the municipal garage. Where do we put the backhoe, steamer etc. Road Super to do some measurements and provide to Council.
 - Winter Works
Running smoothly, had to do some maintenance repairs to the plow truck, sanding didn't get done till later in the day on Monday March 16.
 - b) Leisure Services Coordinator
 - Sportsplex
Looking at getting our own propane cylinders and filling them ourselves at Pit Stop. Water is still coming in the roof somewhere. Sportsplex is officially closed as well as all of our public municipal buildings. Ice rentals will remain the same for the 20/21 season as they are for the 19/20 season.
 - Echo Bay Hall
Roof was leaking so we had Home Hardware do a repair-will have to take a closer look in the spring. RepAire technicians still looking at the stove and will see if an electric striker can be installed.
 - Playground Inspections
Looking into a new inspector, previous one has retired.

-Museum
Next meeting March 25 at 1:00 p.m.-CANCELLED
-Safe Food Handling Course-CANCELLED
-Events-Either completed or cancelled.

- c) Fire Chief
-Activity Report
-Agreement with Algoma Public Health for Naloxone Program
APH was in agreement to change some wording in the agreement to work for us. Clerk to put amended wording together and present back.
-MNRF Municipal Partnership Agreement
Council approved moving forward with this agreement.
#20-91
Moved by: Adam Chevis
Seconded by: Shelly Bailey
“RESOLVED that we accept the reports from the Road Super, Leisure Services Coordinator and Fire Chief as presented.”

CD.

- d) Treasurer’s Report
e) Cemetery Board
-Meeting March 16, 2020-CANCELLED
f) Planning Board
g) Police Services Board
-Meeting March 16, 2020-CANCELLED
h) Algoma District Services Administration Board
i) Algoma District Municipal Association
-Saturday April 25, 2020 Twp. of North Shore-CANCELLED
j) Landfill/Recycling
-Staff Meeting set up for Thursday March 19, 2020 9:00 a.m.-
CANCELLED
k) Sewer and Water

7. By-Law

#20-2066 Ministry of Natural Resources & Forestry Fire Agreement
#20-88

Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we authorize the Clerk to draft By-law #20-2066 being a By-law to authorize the Mayor and Clerk to enter into an agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Natural Resources and Forestry (hereinafter referred to as the “Ministry” of “MNRF”).”

#20-89
Moved by: John Bucknell
Seconded by: Adam Chevis
“RESOLVED that we give By-law #20-2066 its first and second reading.”
CD.

#20-90
Moved by: Adam Chevis
Seconded by: Shelly Bailey
“RESOLVED that we give By-law #20-2066 its third and final reading.”
CD.

#20-2067 Tax Ratio By-law
#20-94
Moved by: Adam Chevis
Seconded by: John Bucknell
“RESOLVED that we authorize the Clerk to draft #20-2067 being a by-law for Establishing Tax Ratios for 2020.”
CD.

#20-95
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we give By-law #20-2067 its first and second reading.”
CD.

#20-96

Moved by: John Bucknell

Seconded by: Adam Chevis

“RESOLVED that we give By-law #20-2067 its third and final reading.”

CD.

8. Unfinished Business

9. New Business

a) HNCEA-Annual General Meeting and Food & Friends

Thursday, April 2nd, 2020 6:00 p.m.-9:00 p.m. Mississauga First Nation Sports Complex

CANCELLED

b) Advancing Agriculture: A Team Approach-Monday March 23, 2020 6-9 p.m. Bruce Station Community Hall

CANCELLED

c) Echo River Bridge-Joint Meeting with Garden River First Nation & Tulloch-Report

A joint meeting was held on March 10 with Mayor Watson, Councillor Orchard, Road Super, Clerk and from Garden River First Nations, Ken Gaetano, Alexis Vanderhayden and Mr. Perault. The consensus was that neither wants to spend money to replace the existing bridge over the Echo River leading into Garden River First Nations. This bridge is on Garden River First Nations Asset Management Registry right now but it has not been determined 100% who actually owns the bridge. We will provide whatever supporting letters they may need and wait and see what the next step is.

d) COVID-19-Precautionary Measures

Clerk-Lynne Duguay and CEMC-David Jackson presented the Business Continuity Plan to Council and Department Heads, Donny Cameron-Road Super, Leisure Services Coordinator-Cindy Findlay and Fire Chief-Matt Jarrell that was completed to deal with the COVID-19 Pandemic situation that we are in. All public municipal buildings have been officially closed including the municipal office which will be closed to the public but open internally for phone calls, internet payments and payments that are put through the door slot. All full time staff will continue working in their designated work places at this point in time. Additional cleaning, proper handwashing, social distancing etc. are all being exercised right now. All staff have been advised to keep their 6 feet distance from the public. Landfill hours have been reduced to Tuesday's 12-5 and Saturdays 9-5 until further notice. Landfill Attendant will not come into contact with the public and the Share Shed is closed. Some part time staff will be laid off until further notice. Staff was told as this Pandemic ramps up at any point in time that they don't feel they can come to work-stay home. A newsletter will be mailed out updating ratepayers of the services that will be available and those that will not be available. WE will get as much information out to them as we can and as we receive it. People are advised to stay home as much as possible and put all proper preventative measures in place that the Algoma Public Health Unit is advising. This plan is a living document and will be updated on an as need basis. It will be revisited weekly and Council will act as required as this situation unfolds.

#20-87

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we adopt the Business Continuity Plan-COVID 19 as presented & amended.”

CD.

Council advised all department heads to convey this information back to their departments and encourage all employees to practice all preventative measures as advised.

CEMC David Jackson advised that we do not have to declare an emergency and get the Community Control Group together just yet but wants Council to think about at what point in time this may be necessary.

e) Building Permits

10. Presenting, Referring or Passing of Account
#20-92

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we authorize the Treasurer to pay bills for month of February 2020:

Invoices: \$208,636.03

Payroll: \$37,768.69

Total: \$246,394.72

CD.

Mayor Watson declared a conflict on the next resolution and left the room.

#20-93

Moved by: John Bucknell

Seconded by: Adam Chevis

“RESOLVED that we authorize the Treasurer to pay Algoma Ag Centre \$6,602.62.”

CD.

Mayor Watson returned to the meeting.

11. Closed Session-Permissive
#20-98

Moved by: Shelly Bailey

Seconded by: Adam Chevis

RESOLVED that this Council proceed into Closed Session at 8:25 p.m. to consider the following subject matter in accordance with the Municipal Act Section 239(2) :

b) personal matters about an identifiable individual, including municipal or local board employees;

Went over the applications received for the Leisure Services Coordinator

position.

Looked at shortlisting. With everything happening right now we won't be able to do the interviews for a bit so we will short list at the April 7 Council Meeting.

Look at having interviews week of April 14 if we are able to.

#20-99

Moved by: Adam Chevis

Seconded by: John Bucknell

“RESOLVED that this Council come out of Closed Session at 8:45 p.m. and continue our Regular Council Meeting.”

CD.

12. Correspondence

a) Algoma Family Services-Ontario Mental Health and Addictions Research and Training Institute

#20-97

Moved by: John Bucknell

Seconded by: Adam Chevis

“RESOLVED that we support the Board of Algoma Family Services in writing to the Ontario Minister of Health and Long-Term Care, The Associate Minister of Mental Health and Addictions as well as the Minister of Training, Colleges and Universities, to request the funding approval for the Ontario Mental Health and Addictions Research and Training Institute be located in the City of Sault Ste. Marie.”

CD.

b) MNRF 2020-2021 Annual Work Schedule Algoma Forest-information

- c) Alzheimer Society-Luxurious Ladies Raffle Tickets
 #20-98
 Moved by: Adam Chevis
 Seconded by: Shelly Bailey
 “RESOLVED that we authorize the Alzheimer Society to sell tickets for their Luxurious Ladies Raffle in our municipality. Draw will be on May 21, 2020.”

CD.

- d) Ministry of Energy, Northern Development & Mines

13. Mayor & Councillors Comments

14. Passing of Confirmatory By-law

- #20-100
 Moved by: Adam Chevis
 Seconded by: Shelly Bailey
 “RESOLVED that we pass By-law #20-2068 being a by-law to confirm the proceedings of the meeting of Council held on March 17, 2020.”

CD.

15. Adjournment

- #20-101
 Moved by: John Bucknell
 Seconded by: Adam Chevis
 “RESOLVED that this Council shall now adjourn to April 7, 2020 at 7:00 p.m. or until the call of the chair.”

CD.

THAT these minutes be adopted this _____ day of _____ 2020.

MAYOR

CLERK ADMINISTRATOR