

REGULAR MINUTES
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
TUESDAY JANUARY 22, 2019
7:00 P.M. COUNCIL CHAMBER

Mayor: Lynn Watson

Council: John Bucknell, Adam Chevis, Shelly Bailey, Lynn Orchard (absent-vacation)

Staff: Lynne Duguay, Donny Cameron, Cindy Findlay, Lacey Kastikainen, Brenda
Barbarie, Matt Jarrell

Delegations: Marshall Thompson-Tulloch Engineering

1. Call Meeting to Order
#19-21
Moved by: Adam Chevis
Seconded by: Shelly Bailey
“RESOLVED that we open our Regular Council Meeting at 7:00 p.m. “
CD.

2. Adoption of Minutes of Previous Meeting
#19-22
Moved by: Adam Chevis
Seconded by: John Bucknell
“RESOLVED that the Minutes of Council Meeting held on January 8, 2019,
and Minutes of Special Closed Council Meeting held on January 8, 2019 be
accepted as presented.”
CD.

3. Declaration of Pecuniary Interest

4. Delegations/Public Presentation

7:00 p.m. Marshall Thompson-Tulloch-Tuira & Weller Bridges
Drawings have been amended and ready to go to tender once the tender
documents have been amended. Design revisions include:
 1. Bridge Plate Arch Structures with shorter legs-Tuira Bridge changes from
8.0 m span x 2.8 m rise to 8.0 m span x 2.0 rise, Weller Bridge changes
from 6.0 m span x 2.6 m rise to 5.8 m span x 1.8 m rise.
 2. Bridge Plate Structures coating revised from full polymer coating to just
polymer coating on the legs and galvanized on the arch.
 3. Steel Sheet Piling for the arch foundations and the concrete headwall are
revised from Type XZ105 to Type XZ85 which is a slimmer steel
thickness.
 4. Steel Sheet Piling for the arch foundations and the concrete head wall will
be installed at an elevation 0.8m higher which will reduce excavation
requirements as well as making stream containment and dewatering easier.
 5. Concrete Headwall Length along road is reduced to minimum to support
fill at arch structure. With the shorter height of the structures and reduced
length of headwall savings in concrete are close to 50% versus the
previous design. Also, the number of Tiebacks are reduced from 10 in
each structure to 6 tiebacks
 6. Reduced concrete Headwall length will reduce the quantity of steel sheet
piling required for the headwall foundation by 1.9 m width at each bridge
quadrant-8 quadrants total.
 7. Higher steel sheet piling elevation will reduce the excavation quantity and
the granular backfill quantity.

Tenders will be going out end of January with a due date of February 28 at 2:00
p.m. Tender opening will be here. Recommendations will go to March 5 Regular
Council Meeting. Council to set up meeting with property owners to discuss
access between the 2 bridges for equipment and a possible storage compound for
equipment and material. May have to look at allowing a longer period of time for
bridges to be closed during construction (early June to mid-October).

7:30 p.m. Lacey Kastikainen-Acuity Recreation Scheduling
Demonstration

Went through a brief demonstration on how this software works in regard to scheduling ice time. This will make things more efficient when the rentals are being taken in real time and will not have to just go through LSC. We can have 6 users on this account. This software will also work for hall rentals and our recreation programs (ball, summer camps etc.). The cost is \$25.00 per month (American). We can hopefully take payments through this software as well once everything is in place. Lacey to take a look at Active Network software (this is used at the Town of Essex).

5. Staff & Committee Reports

a) Road Supervisor

-Findlay Hill Road

Request for "NO EXIT" "DEAD END" signs- a "NO EXIT" sign has since been installed at corner of Findlay Hill Rd. and Findlay Rd.

-Cottage & Lonely Lake Roads

Both of these roads are being snow plowed by individuals beyond where the Twp. Plows. Cottage Rd. is being plowed to 214 (Collins) and Lonely Lake Rd. is being plowed to 514 (Wallenius). Rd. Super suggested Council take a look.

-Spring Amalgamated Tender

Rd. Super presented his order and there was a discussion on what we will be Surface Treating in 2019. Road super to provide more information for next meeting. Resolution to be passed at next meeting also.

-Plow Truck (12-5) Repair Bill

Still waiting on the final amount that we owe with the deductible and extra painting we had done.

-Snowmobile Club Groomer

The groomer the Snow Falcons now have is a lot more aggressive with cleats on tracks and leaves a lot more washboard in snow pack roads. This will be tearing up surface treatment on bare roads. Should not be allowed on Twp. Roads-especially on surface treated roads.

#19-23

Moved by; Shelly Bailey

Seconded by: Adam Chevis

"RESOLVED that we send a letter to the Snow Falcons requesting they do not drive the groomer on municipal roads due to the potential for damage from the aggressive cleats on the tracks."

CD.

Elizabeth St. Manhole Tender to be presented at next Council Meeting.

b) Leisure Services Coordinator

-Sportsplex

LSC will be scheduling one of the caretakers to cover the canteen on Tuesday nights-students not available due to school schedules. We have had a couple ticket ice time slots. Proposing new software for ice rentals-bookings can take place at the office or the Sportsplex. Hope to use this for programs as well.

-Tower Lake

With the assistance of Councillor Bucknell there are a few options for heating Tower Lake cabin. Propane wall furnace or wood stove. No chimney there so not really an option. Looking at a propane wall furnace. Scouts deep freeze is January 19 and their Family Day event is February 9.

-Summer Students

Young Canada Works student grant was submitted January 14.

-Echo Bay Central Public School

#19-24

Moved by: John Bucknell

Seconded by: Adam Chevis

"RESOLVED that we offer free ice time to the Echo Bay Central Public School as part of their Physical Education Program."

CD.

-Events/Programs

Winter Carnival-Saturday January 26 from 1-5. Look for volunteers. Some new ideas-broomball, curling, golf, etc. Council to donate 1 hour of ice time as a prize.

Christmas Pole Lights-how many do we want to budget for this year? Where would we like to see them?

Curling-Hoping to run a rec or fun program the second half of February and all of March on Sunday's from 4-8 p.m. waiting on a pebble.

Borrowed a push stick and hacks from Twp. Of Johnson. Need to request junior size curling rocks from Twp. Laird.

c) Fire Chief

-Activity Report

They are focusing getting everything electronic, yearly training schedule etc. Also working on a 5 year Strategic Plan. Updating their SOP/SOG to bring them up to date.

#19-25

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we accept the reports form the Road Super, Leisure Services Coordinator and the Fire Chief as presented.”

CD.

d) Treasurer's Report

-Change in "1/3" Tax Exemption for Elected Officials Presentation

Treasurer went over how the elimination of the 1/3 tax exemption for Council is going to affect them. Each situation will vary but with the 3% increase in 2019 there is no big effect. Discussed mileage and rather than giving a set amount for the month Council will submit actuals and sign mileage sheets if they choose to get a monthly mileage cheque. Per Diem for council will be \$100.00 for food non-taxable and \$100.00 for incidentals which will be taxable per day. Per Diem for staff will remain the same at \$100.00 per day.

e) Planning Board

f) Police Services Board

-January 28, 2019-next meeting

g) Algoma District Services Administration Board

h) Algoma District Municipal Association

i) Landfill/Recycling

j) Sewer and Water

CWWF Tender Recommendation

#19-28

Moved by: Adam Chevis

Seconded by: John Bucknell

“RESOLVED that we accept the tender from Ontario Clean Water Agency in the amount of \$119,763.71 for the improvements at the Environment Centre through the Clean Water & Wastewater Fund (CWWF) as recommended by Kresin Engineering.”

CD.

6. By-Law

#19-2025 Board & Committee Appointments

#19-29

Moved by: John Bucknell

Seconded by: Adam Chevis

“RESOLVED that we authorize the Clerk to draft By-law #19-2025 being a by-law to Appoint the Officers and Servants for the Term 2019-2022.”

CD.

#19-30

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we give By-law #19-2025 its first and second reading.”

CD.

#19-2026 Interim Taxes

#19-31

Moved by: Adam Chevis

Seconded by: John Bucknell

“RESOLVED that we authorize the Clerk to draft By-law #19-2026 being a by-law to Levy Certain Interim Rates, Taxes and Charges for the Year 2019.”

CD.

#19-32

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we give By-law #19-2026 its first and second reading.”

CD.

7. Unfinished Business
8. New Business
 - a) Code of Conduct-Council Staff Relations Policy-Integrity Commissioner Inquiry Protocol-First Draft
Council was provided with a copy and will discuss further at next meeting.
 - b) Integrity Commissioner Request For Proposals
Suggested appointing a joint integrity commissioner for the Desbarats to Echo Bay Planning Board because the Planning Board requires a Code of Conduct and Integrity Commissioner as well. Clerks to discuss at their meeting on January 31. Will discuss further at next Council Meeting.
 - c) Emergency Management Program
#19-33
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we appoint Lacey Kastikainen as our Emergency Information Officer for our Emergency Management Program”
CD.
 - d) AMCTO Annual Conference-June 9-12, 2019, Huntsville
#19-34
Moved by: Adam Chevis
Seconded by: John Bucknell
“RESOLVED that we authorize the Clerk to attend the AMCTO 81st Annual Conference on June 9-12, 2019 at the Deerhurst Resort in Huntsville. Registration fee \$785.00 + taxes.”
CD.
 - e) FONOM Conference-May 8-10 City of Sudbury
Mayor Watson, Councillor Bailey would like to attend. Councillor Chevis check his schedule and Councillor Bucknell is not available.
 - f) Algoma District Municipal Association-Spring Workshop-Saturday April 27, 2019, Echo Bay Community Hall
Clerk and all of Council to attend.
 - g) MPAC Report (Municipal Property Assessment Corporation)
Information provided to Council
 - h) North Channel Nurse Practitioner Clinic-Chronic Pain Self-Management Workshop-Monday Feb. 11-March 26th 2019. 1:30-4:30 Echo Bay Site
To sign up contact the Thessalon office.
 - i) AMCTO Workshop “Recreational Marijuana and Municipalities”-April 26, 2019, Sudbury.
#19-35
Moved by: Adam Chevis
Seconded by: John Bucknell
“RESOLVED that we authorize the Clerk to attend the AMCTO workshop “Recreational Marijuana and Municipalities” on April 26, 2019 in Sudbury. Registration fee \$315.00 + taxes”

j) Building Permits

9. Presenting, Referring or Passing of Account
#19-26
Moved by: John Bucknell
Seconded by: Adam Chevis
“RESOLVED that we authorize the Treasurer to pay the bills for December 2018 as presented:
- | | |
|-----------|--------------|
| Invoices: | \$342,943.23 |
| Payroll: | \$65,704.00 |
| Total: | \$408,647.23 |

CD.

- #19-27
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we authorize the Treasurer to pay all remaining bills for 2018.”

CD.

10. Closed Session

11. Correspondence

- a) Ontario Energy Board Notice-Raise Natural Gas Rates Information
b) Algoma Forest 2020-2030 Forest Management Plan Information

12. Mayor & Councillors Comments
Councillor Bailey suggested getting a quote on tables and chairs for the Sportsplex for other events. Where will we store these?
Councillor Bailey will be on vacation for the Feb. 5 meeting.
Mayor Watson went over a list of deficiencies at the new Hurley Haven B. Most have been addressed-the numbers 141 A & B have been placed on each building so emergency vehicles know which is which. Parking spaces were clarified. Communication system to get into the building is still not working but parts are on the way. TV, phone and internet has been installed.
Twp. Of North Shore has suggested starting up the Mayors, Chiefs & Reeves Group again. More information to follow.

13. Confirming By-law
#19-36
Moved by: Adam Chevis
Seconded by: John Bucknell
“RESOLVED that we pass By-law #19-2027 being a by-law to confirm the proceedings of the meeting of Council held on January 22, 2019.”

CD.

14. Adjournment
#19-37
Moved by: Adam Chevis
Seconded by: John Bucknell
“RESOLVED that this Council shall now adjourn to February 5, 2019 at 7:00 p.m. or until the call of the chair.”

CD.

THAT these minutes be accepted this _____ day of _____ 2019.

MAYOR

CLERK ADMINISTRATOR