

REGULAR MINUTES
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
TUESDAY JULY 21, 2020
7:00 P.M. COUNCIL CHAMBERS & TELECONFERENCE
Conference # 1-855-343-6177 Conference ID 6677865

Mayor: Lynn Watson

Council: John Bucknell, Shelly Bailey, Adam Chevis, Lynn Orchard

Staff: Lynne Duguay, Donny Cameron, Cindy Findlay, Trisha Daynard, Brenda Barbarie,
Matt Jarrell-Teleconference

1. Call Meeting to Order
#20-212
Moved by: John Bucknell
Seconded by: Lynn Orchard
“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.”
CD.
2. Declaration of Pecuniary Interest
3. Adoption of Agenda
#20-213
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we adopt the agenda as presented/amended.”
CD.
4. Adoption of Minutes of Previous Meeting
#20-214
Moved by: Lynn Orchard
Seconded by: John Bucknell
“RESOLVED that the Minutes of Council held on July 7, 2020 be accepted as presented.”
CD.
5. Delegations/Public Presentation
6. Staff & Committee Reports
 - a) Road Supervisor
 - 2020 Asphalt Paving
 - Enbridge Request
 - Ditching Ford’s Road-On Site Meeting Date
 - Roadside Grass Cutting
 - Bridge Inspection-maintenance list

Most work is minor and can be done in house. More work required on Echo River Bridge and Bar River Bridge. A suggestion is to asphalt the decks-Clerk to check with Matt Kirby from Tulloch to see what kind of a life expectancy that would gain for those bridges.

Mayor Watson brought up the Jarrell Bridge and the possibility of eliminating it if we could reroute that road. This would require property acquisition from Alf Roberts.

Mayor Watson and Councillor Bucknell did a road tour and a list of items to be addressed was discussed 1) corner of Lonely Lake Rd & Hwy 638 needs to be brushed-Contact Ferrovia, 2)corner of Gordon Lake Rd. & Hwy 638 needs to be brushed-Contact Ferrovia, 3)Garbage at Tower Lake, 4) Garbage at Car Pool at Hwy 17 4-lane & Hwy 638 Intersection-Contact Ferrovia, 4) Lonely Lake Rd. at top of hill has been graded on an angle and water sits there-requires a load of gravel, 5) Wier Road could use a couple loads of gravel, 6) Mert Alcock’s Hill some pot holes there 7) Cottage Rd. & Hwy 638 there is a bump there can we level it up with some hot mix.

Rd. Super requested a policy on locates where there is a second and third request for the same location because time has lapsed. There should be a charge for this. He will see if other municipalities have a policy for this.
 - b) Leisure Services Coordinator
 - COVID-19 Pandemic

Outdoor Playgrounds are now permitted to open with Stage 3 in place beginning July 17. Council gave permission for this to begin. Proper signage will be placed for physical distancing at each park. Washrooms at Comfort Station will not be open yet. Some repairs are required prior to.

 - Sylvan Valley Hall

Additional gravel has been added to the back steps. Ramp still needs to be repaired. Home Hardware to be contacted again. Breaker has been shut off for the pump because it runs continuous. Switch needs to be replaced.

 - Trans Canada Trail Project Code: 103340

Canada 150 Bench has been ordered and the bike repair station is in the process of being ordered. Tender for cement pad will be going out this week.

-Sportsplex

Summer Camps began this week with Watermainia and Mystery Camp next week. The camps are half day camps with the morning being 9-12 and afternoon 1-4. This allows the students to do the proper cleaning and set up in between. Each camp has a max of 8 children with 2 supervisors. All APH rules are being met. The students have done a great job organizing the camps considering the restrictions this year. Soccer Skills begins Tuesday July 28 and will run for 3 weeks Tues & Thurs. Still look for a couple volunteers.

It has been confirmed that November 1 will be the opening day for the Arena once again.

Roof still leaking at Sportsplex. LSC to contact Bulwark again.

-Parks

Bleachers and dugouts are to be painted once the summer camps are done. Sand being tilled around the playground equipment as well as tilling the ball diamond. Park inspections will take place in August. Sand has been ordered for playgrounds.

-Farmers Fall Fun Run

LSC would like to have this new event in September. This can be organized keeping in mind the APH restrictions in regard to COVID-19. Looking at Sept 19-20 weekend. Will move forward with the organizing and bring back to August 18 meeting.

-Milligan Gazebo

Washrooms to be opened during the soccer skills. They will be cleaned before and after each night.

Signage will also be placed for proper handwashing.

-Summer Students

Our 2 students along with 1 Laird student have worked very hard organizing the summer camps and soccer program based on COVID-19 restrictions.

-Museum & Lending Library

Reading Program will begin on Wed. July 29 for 4 weeks under the tent behind the Museum L/L. The office student will be organizing this year's reading program because we were not successful getting a museum l/l student this year. The building will be open for the use of the washrooms only. Signage will be posted and cleaning protocol in place.

Museum meeting was held on July 15 by teleconference and decision was made to not open the Museum Lending Library this year at all

-Events-Discussion

John Rhodes pool was contacted in regard to the swim program and they will not be offering swimming lessons at all this year so we will not be having our swim program in 2020.

#20-215

Moved by: John Bucknell

Seconded by: Lynn Orchard

“RESOLVED that we cancel Echo Bay Extravaganza, Echo Bay's For Sale and Family Festival for 2020 due to the COVID-19 restrictions.”

CD.

c) Fire Chief

-Activity Report

No calls since the last report.

Fire Hall Maintenance will continue once restrictions have been lifted.

Ladder testing has been scheduled for August 20 and Pump testing date has not been confirmed.

Annual truck inspections are being completed as required.

All training remains online. No personnel issues to report.

#20-216

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we accept the reports from the Road Super, Leisure Services Coordinator and Fire Chief as presented.”

CD.

d) Treasurer's Report

e) Cemetery Board

f) Planning Board

g) Police Services Board

h) Algoma District Services Administration Board

-Area 3 Board Vacancy-Nominations-Voting Delegate-Vote

#20-222

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we appoint Mayor Lynn Watson as the voting delegate for the Township of Macdonald, Meredith & Aberdeen Additional for the electronic vote for an Area 3 Representative to the Algoma District Services Administration Board.”

CD.

i) Algoma District Municipal Association

Mayor Watson to contact Executive Director to see if they can plan a virtual meeting for the fall.

- j) Landfill/Recycling
- k) Sewer and Water
-July 23 OCWA 1/4ly meeting rescheduled to August 20th at 2:30 p.m.

7. By-Law

20-2079 Inter Municipal Agreement-City of SSM Provincial Offences
#20-225

“RESOLVED that we authorized the Clerk to draft By-law #20-2079 being a by-law authorizing the mayor and Clerk to sign a Provincial Offences Intermunicipal Agreement with the City of Sault Ste. Marie.”

CD.

#20-226

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we give By-law #20-2079 its first and second reading.”

CD.

#20-227

Moved by: John Bucknell

Seconded by: Lynn Orchard

“RESOLVED that we give By-law #20-2079 its third and final reading.”

CD.

8. Unfinished Business

9. New Business

a) Business Continuity Plan Update & Discussion

Clerk updated the plan to July 21, 2020 based on the Provincial Phase 3 updates and Algoma Public Health recommendations.

b) Masking Policy

#20-228

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we adopt a Mandatory use of Mask or Face Covering Policy within the Township of Macdonald, Meredith & Aberdeen Additional as recommended by the Algoma Public Health Unit and the Province of Ontario due to the COVID-19 Pandemic.”

CD.

c) Date For August Council Meeting (suggesting August 18 rather than August 25)

August Council Meeting will be held on Tuesday August 18.

d) Municipal Plumber Resignation Letter

#20-229

Moved by: Lynn Orchard

Seconded by: John Bucknell

“RESOLVED that we accept the resignation of David Smith as our municipal plumber and thank him for this time.”

CD.

Clerk to contact Plumbers to get a quote for hourly rate for municipal work.

e) AMO Conference-Virtual August 17-19. Registration fee \$750.00

No one will be participating this year.

f) Provincial Offences/By-law Enforcement Officer-Letter of Interest

Check on availability of candidate.

g) Administrative Assistant Letter

Received a letter that the Administrative Assistant that has been laid off due to COVID-19 will not be returning to the municipality because she has accepted a job elsewhere. We wish her all the best.

h) New Phone System Estimate

#20-230

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we accept the quote from Echotech for a new phone system in the municipal office including a teleconference phone for Council Chambers in the amount of \$9,377.00.”

CD.

i) Asset Management Compliance

#20-219

Moved by: Lynn Orchard

Seconded by: John Bucknell

“RESOLVED that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities’ Municipal Asset Management Program for Asset Management Program and Systems Development in the Township of Macdonald, Meredith & Aberdeen Additional.”

CD.

#20-220

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we commit to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities’ Municipal Asset Management Program to advance our asset management program as required under O.Reg. 588/17, AMP Compliance by July 1, 2021 Regulation Requirements, CityWide Asset Manager Software Module. We also commit \$9,400.00 from our budget toward the costs of this initiative.”

CD.

#20-221

Moved by: John Bucknell

Seconded by: Lynn Orchard

“RESOLVED that we accept the quote from Public Sector Digest Inc. to provide a Compliant Asset Management Plan and CityWide Asset Management software in the amount of \$46,000.00 conditional on 80% of the cost being covered by funding from Federation of Canadian Municipalities.”

CD.

j) Building Permits

#20-231

Moved by: Shelly Bailey

Seconded by: Adam Chevis

“RESOLVED that we acknowledge the CBO approved building permits to John Lefebvre-shingles, Myra MacDonald-shingles, Phil Smith-shingles, Jeffrey Wright-shingles, Brent Chevis-steel roof.”

CD.

10. Presenting, Referring or Passing of Account

#20-217

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that we authorize the Treasurer to pay the bills for the month of June 2020:

Invoices: \$349,414.52

Payroll: \$31,838.28

Total: \$381,252.80

CD.

Mayor Watson declared a conflict and left the room

#20-218

Moved by: Shelly Bailey

Seconded by: John Bucknell

“RESOLVED that we authorize the Treasurer to pay Algoma Ag Centre \$1,647.10.”

CD.

Mayor Watson returned to the meeting.

11. Closed Session-Permissive

#20-223

Moved by: John Bucknell

Seconded by: Lynn Orchard

“RESOLVED that this Council proceed into Closed Session at 8:35 p.m. to consider the following subject matter in accordance with the Municipal Act Section 239(2) :

- b) **personal matters about an identifiable individual, including municipal or local board employees;**
- e) **litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;**

CD.

-Discussed the McCarrel Lake Road Extension.

-Head Landfill/Head Arena Caretaker.

#20-224

Moved by: Adam Chevis

Seconded by: Shelly Bailey

“RESOLVED that this Council come out of Closed Session at 9:25 p.m. and continue its regular council meeting.”

CD.

12. Correspondence
a) Township of Perth-Farm Property Class Tax Rate Program
#20-232
Moved by: John Bucknell
Seconded by: Lynn Orchard
“RESOLVED that we support the Township of Perth South in their recommendation for the Province and MPAC to review the Farm Property Class Tax Rate Program to find efficiencies in how it is administered.”
CD.
13. Mayor & Councillors Comments
14. Passing of Confirmatory By-law
#20-233
Moved by: Shelly Bailey
Seconded by: Adam Chevis
“RESOLVED that we pass By-law #20-2080 being a by-law to confirm the proceedings of the meeting of Council held on July 21, 2020.”
CD.
15. Adjournment
#20-234
Moved by: Lynn Orchard
Seconded by: John Bucknell
“RESOLVED that this Council shall now adjourn to August 18, 2020 at 7:00 p.m. or until the call of the chair.”
CD.

THAT these minutes be accepted this _____ day of _____ 2020.

MAYOR

CLERK ADMINISTRATOR