

REGULAR MINUTES
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
TUESDAY AUGUST 18, 2020
7:00 P.M. COUNCIL CHAMBERS & TELECONFERENCE
Conference # 1-855-343-6177 Conference ID 6677865

Acting Mayor: Shelly Bailey (Mayor Watson-vacation)
Council: John Bucknell, Adam Chevis, Lynn Orchard-teleconference 7:00-7:45p.m.
Staff: Lynne Duguay, Donny Cameron, Trisha Daynard, Brenda Barbarie
Observer: Paula Dunning (teleconference)

1. Call Meeting to Order
#20-235
Moved by: John Bucknell
Seconded by: Adam Chevis
“RESOLVED that we open our Regular Council Meeting at 7:00 p.m. “
CD.

2. Declaration of Pecuniary Interest

3. Adoption of Agenda
#20-236
Moved by: John Bucknell
Seconded by: Adam Chevis
“RESOLVED that we adopt the agenda as presented.”
CD.

4. Adoption of Minutes of Previous Meeting
#20-237
Moved by: Adam Chevis
Seconded by: John Bucknell
“RESOLVED that the Minutes of Council held on July 21, 2020 be accepted as presented.”
CD.

5. Delegations/Public Presentation

6. Staff & Committee Reports
 - a) Road Supervisor
-Echo Lake Rd.
By request Mayor Watson and Road Super met for an onsite meeting in regard to a portion of Echo Lake Rd. where the Echo River is right to the road and property owners felt the road is being undermined and possible erosion from the river bank.
#20-238
Moved by: John Bucknell
Seconded by: Adam Chevis
“RESOLVED that we authorize Tulloch Engineering to take a look at Echo Lake Rd. along Echo River in the 193 Echo Lake Rd. area to see if our municipal road is compromised at all with the water being so high and close to our road and potential erosion.”
CD.

-Ford’s Road-On Site Meeting-Deferred
-McCarrel Lake Road Drainage
Road Super confirmed that a ditch on property at 128 McCarrel Lake Rd. (Kirby)would be beneficial for the drainage of our road. Road Super and Clerk to have an onsite meeting with property owner and an agreement to be drawn up finalizing location and costing. Contact contractor and confirm that we can provide a 24” culvert.
-Plow Truck Tenders-Deferred
-Union Gas Request
#20-239
Moved by: Adam Chevis
Seconded by: John Bucknell
“RESOLVED that we approve Union Gas to extend the gas line to the end of Bay St. conditional on it being placed within the most easterly edge of the municipal right of way and not within the travelled portion of the Bay St. as discussed with Road Super.”
CD.

-Elizabeth St. Paving
May be completed Thursday or Friday. Grinding was completed last Friday.
 - b) Leisure Services Coordinator
-Trans Canada Trail Project Code: 103340

All equipment for project has been ordered

-New Horizons or Seniors Program: 016611188

All equipment for project has been ordered and expected to arrive beginning of September. A final decision needs to be made in regard to location at the Milligan Gazebo for this equipment in order to have the preparation work done for the installation once it arrives.

-Sportsplex

The 2 summer camps we had were a success with both camps having 16 (8 in morning and 8 in afternoon) in each camp.

Soccer Skills program is completed and we had 39 participants.

Summer Students and LSC have been busy organizing and going through inventory, c-can and trailer. Binder has been prepared with pictures of everything.

A grass cutting log sheet has been created in order to be accountable for when each area was cut last. Will be easier for staff to keep track also.

-Parks

Playground inspections were completed on August 3, 2020. Painting of benches and dugouts are being completed.

-Summer Students

All students will be done by the end of this week. Grasscutter was done last week.

-Farmers Fall Fun Run

Registrations forms will be available at the end of this week.

#20-240

Moved by: Adam Chevis

Seconded by: John Bucknell

“RESOLVED that we authorize the Leisure Services Coordinator to apply to MTO to hold a Farmers Fall Fun Run on Sept. 20, 2020 along Hwy 638 and Hwy 17B (the route).”

CD.

-Museum & Lending Library-Tender Results

#20-241

Moved by: Adam Chevis

Seconded by: John Bucknell

“RESOLVED that we accept the tender to Replace & Repair Museum /Lending Library Roof from Echo Bay Home Hardware in the amount of \$26,442.00 including taxes.”

CD.

Tomorrow will be the last week for the Reading Program. We have averaged about 6 kids each week.

-Memorial Park

The hedge is being removed and would like to replace with a tan composite fence to match the bench. LSC provided an estimate and the go ahead. The Christmas tree has been removed and we are looking into getting a replacement. Something that does not grow too tall.

-Echo Bay Carpet Bed

The structure is damaged and pictures were provided on the damage. This is a safety issue and LSC is requesting to remove it. Council discussed removing it and whether or not it will be replaced with anything next year. More discussion.

-Echo Bay Hall-Tender Results

#20-242

Moved by: John Bucknell

Seconded by: Adam Chevis

“RESOLVED that we accept the tender for Echo Bay Hall Roof Repairs from Echo Bay Home Hardware in the amount of \$12,091.00 including taxes.”

CD.

Sign at Loon Dollar Park needs to be repaired and is very outdated and very heavy.

c) Fire Chief

-Activity Report

Fire Hall Maintenance still waiting to be completed. Ladder testing scheduled for August 16 and pump testing after that. Training remains on line and no personnel issues.

#20-243

Moved by: Adam Chevis

Seconded by: John Bucknell

“RESOLVED that we accept the report from the Road Super, Leisure Services Coordinator and Fire Chief as presented.”

CD.

d) Treasurer's Report

e) Cemetery Board

Clerk to contact Stobie Mechanical about the Maple Leaf Cemetery sign to see when they can install.

f) Planning Board

g) Police Services Board

h) Algoma District Services Administration Board

-Area 3 Board Vacancy-Results-Election did not occur yet.

- i) Algoma District Municipal Association
- j) Landfill/Recycling
- k) Sewer and Water
 - August 20th at 2:30 p.m.-deferred until Sept. OCWA to send the Quarterly report so we can go through and if we have any questions contact them.
 - Fence at Environment Centre needs to be repaired.

7. By-Law

20-2081 Agreement-Municipal Disaster Recovery Assistance Program
#20-245

Moved by: John Bucknell

Seconded by: Adam Chevis

“RESOLVED that we authorize the Clerk to draft By-law #20-2081 being a by-law to authorize the Mayor & Clerk to sign an Agreement with Her majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and Housing.” (Municipal Disaster Recovery Assistance Program.
CD.

#20-246

Moved by: Adam Chevis

Seconded by: John Bucknell

“RESOLVED that we give By-law #20-2081 its first and second reading.”

CD.

#20-247

Moved by: John Bucknell

Seconded by: Adam Chevis

“RESOLVED that we give By-law #20-2081 its third and final reading.”

CD.

8. Unfinished Business

9. New Business

- a) Business Continuity Plan Update & Discussion

#20-248

Moved by: Adam Chevis

Seconded by: John Bucknell

“RESOLVED that we authorize the municipal office to open by appointment only beginning Monday August 24, 2020 with all COVID-19 precautions in place including plexi-glass, masking policy, sign in register and cleaning protocols.”

CD,

- b) Website Update

Meeting with CAVERA next week to go through the Pay Pal option and fee structure. Hoping to have a demonstration for Council at the September 8 Council Meeting. We will go live after that.

- c) Hall Caretaker Applications

#20-249

Moved by: Adam Chevis

Seconded by: John Bucknell

“RESOLVED that we hire Deanna & Scott Clark as the Hall Caretakers to begin September 8, 2020.”

CD.

- d) Request for Zoning Compliance Letter-430 Bar River Road

#20-250

Moved by: John Bucknell

Seconded by: Adam Chevis

“RESOLVED that we authorize the Clerk to provide a letter of zoning compliance to property owners of 430 Bar River Rd. confirming that the proposed use of a micro cultivation cannabis farm is a permitted use in the Agriculture Zone.”

CD.

- e) Electronic Participation & Proxy Voting in Municipal Meetings

We will be following our existing Procedural By-law which allows electronic participation but we must have a quorum to have a valid meeting. More discussion at the September 8 Council Meeting.

- f) Municipality of Huron Shores-Community Owned Broadband Network Improving Connectivity for Ontario Program Letter
Updated Information Letter.

g) Building Permits

#20-251

Moved by: Adam Chevis

Seconded by: John Bucknell

“RESOLVED that we acknowledge the CBO approved Building Permits to 1692738 Ontario Inc. (Pit Stop)-Auto Repair Garage & Store, Parker Brockelbank-garage, Marcel Lefebvre-carport, Kerry Gartshore-Hamilton-shingles, Harri Hakkarainen-back deck, Lorne Turcotte-garage, and a Demolition Permit to Allan Alexander-barn.”

CD.

10. Presenting, Referring or Passing of Account

#20-244

Moved by: John Bucknell

Seconded by: Adam Chevis

“RESOLVED that we authorize the Treasurer to pay bills for the month of July 2020:

Invoices: \$357,268.13

Payroll: \$56,775.06

Total: \$414,043.19

CD.

11. Closed Session-Permissive

12. Correspondence

13. Mayor & Councillors Comments

Councilor Bucknell inquired about the man gate at Aberdeen Cemetery-Clerk to look into.

Councillor Bailey inquired about the railway crossing at Bar River Road and the need for repair-Clerk to contact HCR.

14. Passing of Confirmatory By-law

#20-252

Moved by: John Bucknell

Seconded by: Adam Chevis

“RESOLVED that we pass By-law #20-2082 being a by-law to confirm the proceedings of the meeting of Council held on August 18, 2020.”

CD.

15. Adjournment

#20-253

Moved by: Adam Chevis

Seconded by: John Bucknell

“RESOLVED that this Council shall now adjourn to September 8, 2020 at 7:00 p.m. or until the call of the chair.”

CD.

THAT these minutes be accepted this _____ day of _____ 2020

ACTING MAYOR

CLERK ADMINISTRATOR